



APA Colorado Annual Board Meeting

MINUTES

Friday October 4, 2013

ANNUAL MEETING

**Vail Marriott Mountain Resort & Spa
Vail, Colorado**

The meeting was called to order by President, Susan Wood at 7:35 a.m.

Roll call:

Present:

Susan Wood, President
Stan Clauson, President Elect
Jessica Ibanez, VP External Affairs
T.J. Dlubac, VP of Communications
Joni Marsh, Secretary/Treasurer
Paul Rosenberg, Public Official Rep
Seth Lorson, North Central Representative
Tamra Allen, Central Mountain Representative
Chris Hawkins, Southwest Representative
Rebecca Levy, Northwest Representative
Erica Heller, Metro Representative
Carrie Makarewicz, Faculty Representative
James Cramer, Student Representative

Staff: Shelia Booth, Chapter Administrator

Absent:

Jessica Osborne, Metro Representative
Dan Bush, Legislative Committee Co-Chair
Eric Heil, Legislative Committee Co-Chair
Lor Pelligrino, South Central Representative

Guests:

Marc Diemer, Revolution Advisors

Vacant Positions

PDO

Western Planner Representative

1. Opening Remarks – Susan Wood, President

Susan acknowledged the 2013 APA Colorado Conference sponsors and thanked the current and past Board members for volunteering their time for the organization.

2. Introduction of Board Members - Susan Wood, President

a. Member Updates

Susan introduced Stan as the President Elect and he spoke of the Strategic Plan update scheduled for 2014. Each Board member then introduced him/herself.

b. Committee Updates

Susan listed the various APA Colorado committees. Jessica O summarized the Outreach & Communication Committee activities. Erica summarized the Sustainability Committee and Sponsorship Committees. Susan noted that the Legislative Committee Co-chairs were not in attendance but the committee was very active for the organization.

3. Financial Report – Joni Marsh, Secretary/Treasurer

Joni highlighted the 2013 budget and the income and expenses for the organization from January to October 1, 2013. She noted there was a current income of \$113,425 with expenses of \$75,113 and an estimated yearly income of \$38,311. She also noted that the conference was the largest financial contribution to the organization and was slated to bring in approximately, \$100,000 with expenses around \$75,000. Susan asked for a motion to approve the financial report.

Motion by Stan to approve the Financial Report as provided with the correction to modify the expenses shown from 475,113 to \$75,113.

Second by TJ

Discussion: none

Vote: Unanimous

4. Strategic Plan

Susan reviewed the Strategic Plan, highlighting areas where the Board has been successful and areas that need more attention.

5. APA Colorado Website

TJ displayed the new website to the attendees. He noted that the website design was driven by the results of the communication survey conducted in the fall of 2012. TJ highlighted the different functions and closed by announcing the website would go live in November.

6. Other

Meeting ended at 8:22 A.M.

APPROVED NOVEMBER 1, 2013 BOARD MEETING