



APA Colorado Board Meeting Minutes

**Friday May 6, 2011
City of Northglenn
11701 Community Center Drive
Northglenn, CO 80233
City Manager's Conference Room
2pm-4pm**

Susan Wood
Meggan Herrington
Shelia Booth, VP of External Affairs
Jim Hayes, Metro Rep
Coral Cosway, Legislative Co-chair
Kyle Dalton, Legislative Co-chair
Chris Kulick, Central Mountain Rep
Greg Moberg, Northwest Rep
Jessica Osborne, Metro Rep
Jeremy Nemeth, Faculty Rep
Jeff Walker, Planning Commissioner Rep

Denise Henasey, Staff
Katie Guthrie, Staff

Guests:
Carrie Murphy, President -Elect
Abby Kirkbride APA National Rep
Daniel Murray, Board Rep (Elect)
Mike Anderson, Treasurer
Dan Abbott, Conference coordinator

Super-Special guest: Evie Kulick

Absent:
Tom Parko
Meghan Pfanstiel
Mike Sutherland
Jeremy Klop

1. Opening Remarks by Susan Wood, President

Brief introductions, including students in the room. Good reception in Boston and it was a good conference. Leadership meeting were interesting – profession is in different light and National is being proactive to put planning in the forefront. Jeremy is teaching a class on this exact issue – planning has a bad rap and this is how we can Democracy is having your say - not having your say.

2. Old Business

a. Approval/Correction of April Minutes

Jim made the motion to approve the minutes as presented.

Chris seconded the motion – APPROVED

Jeff abstained.

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for April

Denise indicated that the reports reflect typical cash-flow patterns.

Coral made a motion to approve the reports as presented.

Meggan seconded the motion – APPROVED

Meghan indicated she will present a savings plan at the annual meeting in June.

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. Summer Camp update

Recent email blasts to encourage registration. Each regional representative will be asked to send out an email to their regional members to help spread the word. Denise will provide email lists to each representative prior to the end of the early-bird deadline.

June 10th 7:30am will be the annual Chapter meeting. Steven asked about student volunteers and Denise indicated that the number needed in June will be much smaller.

Planning Commissioner training is a partnership with DOLA and DRCOG.

DCI partnership – lots of non-planning professionals doing planning work and looking for ways to engage planners. The agreement reflects a win-win situation where only in-kind services are traded equally.

Shelia made the motion to approve the agreement as presented.

Chris seconded the motion.

Greg commented that he strongly supports it and is an important way to start mending fences – planning is not a road-block. Kyle added that perhaps this agreement could be used as a model for future agreements.

The motion was APPROVED – unanimously

Student scholarship discussion – 2500k total (1000k to a 1st year student – diversity as a focus) The second of 1500k is participation/involvement with APA – it can be split anyway the Board sees fit. Chris agreed to send out a motion to start the discussion.

5. Legislative Committee, Coral Cosway

Session is wrapping up – by midnight on May 11. One solid planning bill come through this session with a variety of peripheral issues. HB 1146 – toy farm bill that changes property tax rates to exclude the residential portion of the property from the ag tax rate. Final version is available online right now. SB 63 which is health care in master plans. It would add health care to the list of elements that should be considered in the master plan process. Its not mandatory. HB 1217 Sen. Boyd added/amended this text – it is now embedded in HB 1217. Will have to go back to the House – where the original bill did not pass. Probably will go to conference where 3 senators and 3 house members meet to reconcile the bill. Its hard to say where or how this bill will end. One more meeting on the 16th at Marlowe's. Sol will send out a final summary 30 days after the session ends.

6. New Business

a. Nominating Committee – Final Ballot

Kyle made a motion to approve the slate of candidates as presented.

Jessica seconded the motion.

Jim, Meggan, Shelia, Susan abstained.

The motion passed.

Shelia asked about adding a position to the Board that could be filled by an allied professional. Susan added that it is an interesting idea. Shelia will get more information on it then put together an agenda item.

Jim asked when the next PIC meeting is June 3rd. The PIC board will be meeting with VanEd.

Meggan gave an update on the June 3rd event on sprawl – it will be free, so now she won't need to \$150 upfront money. Heritage Center of Manitou Springs has donated space and items to help make the event free.

Steven said this is his last meeting and thanked everyone for the experience.

July 8th is the next Board meeting.

Meeting adjourned at 3:30pm.

Chris Kulick presented the Town of Breckenridge's sustainability web page.

Record of Student Scholarship Item via email

On Monday May 9th, 2011, Chris Kulick made a motion to award a scholarship for \$750 to both Annalisa McDaniel and Jessica Potter.
Steven Chester seconded the motion.

Ayes – Jeremy Klop, Shelia Booth, Meghan Pfanstiel, Jeff Walker, Jeremy Nemeth, Jessica Osborne, Meggan Herrington, Tom Parko, Chris Hawkins and Susan Wood.

The motion passed by a vote of 11 ayes. The names and amounts will be forwarded to Patricia McKissock, Coordinator for the College of Architecture and Planning.



APA Colorado Board Meeting Agenda

Friday January 7, 2011
Excel Energy Office
1800 Larimer Street
*Check-in at Front Desk

2:00pm to 4:00pm

Susan Wood, President
Jessica Osborne, Metro Rep
Mike Sutherland, PDO
Greg Moberg, North West Rep
Jeff Walker, Planning Commissioner Rep
Chris Hawkins, South West Rep
Shelia Booth, VP of External Affairs
Coral Cosway, Legislative Co-chair
Meghan Pfanstiel, Secretary/Treasurer
Meggan Herrington, South Central Rep

Staff:
Denise Henasey
Katie Guthrie

Guest:
Dean Foreman, AIA Denver Chair

Absent:
Jeremy Klop, VP of Communications
Chris Kulick, Central Mountain Rep
Jeremy Nemeth, UCD Rep
Steven Chester, Student Chapter Rep
Tom Parko, North Central Rep

1. Opening Remarks by Susan Wood, President

Susan gave an update on Amicus Brief for Boulder County and we will know by January 10th if the Supreme Court is going hear it. Mike put together an application on behalf of PIC for the Susan B. Smith award. The Metro A representative position is still vacant, but Susan said she has a couple of people in mind, so an email vote may occur in the near future. Susan also said that Wayne Reed contacted her and wants to put together a training for planning commissioners and other professionals. It was suggested this could be combined with the June symposium. Chris Hawkins supported the idea. Susan added that other professions might be interested.

2. Old Business

a. Approval/Correction of December Minutes

Mike made a motion to approve the minutes as presented.

Greg seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports

Denise noted that we ended the year at the same point we budgeted, and added that PIC will make a \$500 payment for the end of the year.

Coral made a motion to approve financial reports as presented.

Meggan seconded the motion - APPROVED

b. Budget Discussion

Meghan briefly recapped the budget agenda item, which presented a negative budget. One change to expenses this year is that the Chapter will not longer pay the students to work on the newsletter; all duties will be provided by staff. The Chapter however, will offer a reduced conference rate to members of the student chapter. The newsletter can be a quality, professional source of information. To help make it so, Denise requested that the Board get involved and contribute material. To that end, she will send out a reminder of the deadlines each quarter. There was general discussion about some areas of concern/ areas of high expenses, including administrative travel, lobbying and personnel. It was noted that membership dues in 2009 were approximately \$6,000 higher than in 2010 and that this factor alone has a significant impact on the budget. Greg said he was comfortable adopting a negative budget because he assumes that things will turn around and perhaps 2012 will be a year when big cuts will be necessary. Shelia expressed concern about a negative budget two years in a row.

Denise offered that one way to bring in more revenue is to get more sponsors, and would like to enlist the help of Board members to achieve this. Mike commented that the budget is a goal setting document and would be comfortable if the negative number was the same as last year.

Mike made a motion to approve the budget as presented and adjust the conference income by \$1000 (to equal \$50,000) and adjust the expenses (to equal \$19,000) to thus equating to a negative budget of \$7810.00

Shelia asked for clarification on money available for regional events. Susan confirmed that there is only seed money available and reiterated that the goal is to have events break even, knowing that may not always occur.

Greg seconded with a comment of watching the expenses closely/regularly. Meghan suggested this could be done quarterly and may prepare a slightly different report to serve that purpose.

Susan called for a vote - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

Katie announced that over 30 proposals for the Four Corners conference were received. She has given them a cursory review and they are solid. Denise said that a Nomination Committee is required for the upcoming elections. Positions up for election include: President Elect, VP of External Affairs, Secretary/Treasure, North Central Representative, Metro-A Representative, South Central Representative, Central Mountain Representative, North West Representative. The Bylaws require the ballot to be delivered to the membership by May 13. The Nominating Committee needs to include one person from the executive committee, one person who has never been on the Board, and one other person. Dale has chaired it in the past and may do it again. It was noted that incumbents who are interested in running again must notify the Committee by March. Jeff agreed to represent the Board on this Committee.

5. Legislative Committee, Coral Cosway

Coral noted that the Sol will pull any bill that is a topic from the legislative survey. She announced that the next meeting is from 6-7:30pm on Monday.

6. PIC Report

Based on the agenda item, Denise asked for a motion to approve Marty Sugg to serve on the PIC Board. He was recommended by Graham and has expressed interest. He has written a course for PIC. PIC has brought this nomination forward

Coral made a motion to approve Marty Sugg as new a PIC Board member.

Jeff seconded the motion – APPROVED

Shelia added that she is focused on getting the word about PIC out to planners. Mike gave a report on the last PIC meeting in December and said that revenues are not currently sustainable to pay back the loan to APA, but PIC is discussing strategies to increase the revenue. Mike also reiterated that one way to improve the financial picture for PIC is to expand the program to other Chapters. It was also announced that the February meeting will be joint board meeting.

7. New Business

a. 2011 Meeting schedule

There was some discussion on the proposed schedule, but a decision was delayed until possibly the next meeting.

b. AIA Denver Urban Design Committee, Jessica Osborne and Guest Dean Foreman

Dean Foreman, Chair of AIA Denver, gave a brief self-introduction. His Committee has been working on developing a 3-4 hour forum on what is architecture after in this recent post-depression era. The forum would be more than a charrette and he referred to the information included in the Agenda Item. Dean added that people outside architecture are welcome to join this on-going effort. Greg offered his perspective that there is a need to move beyond suburban development and that more information on infill and redevelopment is needed now.

Shelia asked that we do a quarterly review of the strategic plan. Susan concurred.

Meeting adjourned 4:22pm

Final



APA Colorado Board Meeting Minutes

Friday February 4, 2011
Webb Building - 201 West Colfax Avenue, Denver
Room 4.I.4

Joint meeting with PIC Board 1:30pm to 2:30pm
Regular Board meeting 2:30pm to 4:00pm

APA Colorado Board

Susan Wood, President
Mike Sutherland, PDO
Greg Moberg, North West Rep
Jeff Walker, Planning Commissioner Rep
Chris Hawkins, South West Rep
Shelia Booth, VP of External Affairs
Coral Cosway, Legislative Co-chair
Meggan Herrington, South Central Rep
Jim Hayes, Metro Rep
Steven Chester, Student Chapter Rep

Staff: Denise Henasey
Katie Guthrie

Absent:

Tom Parko, North Central Rep
Meghan Pfanstiel, Secretary/Treasurer
Jessica Osborne, Metro Rep
Jeremy Nemeth, UCD Rep
Jeremy Klop, VP of Communications
Chris Kulick, Central Mountain Rep

Planning Institute of Colorado Board

Bill Healy, President
Graham Billingsley, Faculty Rep
Dana ??
Marty Sugg
Shelia Booth

1. Opening Remarks by Susan Wood, President (deferred)
2. Annual Joint meeting with PIC Board – Susan Wood, APA Colorado President and Bill Healy, Planning Institute of Colorado President

**** See separate Minutes approved on XX-XX-2011**

Susan reconvened the meeting as the APA Colorado Board at 2:56pm.

As the first order of business, Susan said that the Legislative committee needs a new co-chair, as the position has been vacant. She recommended Kyle Dalton

Chris Hawkins made a motion to approve Kyle as co-chair of the Legislative Committee.

Steven seconded the motion - APPROVED

Coral commented that Kyle is a great choice.

Susan had a follow up meeting with Dean Foreman with Denver AIA and indicated that there will probably be future collaboration between the organizations.

Susan requested that for all future meetings, Board members schedule guests for 3:30 time-certain. She indicated that regardless of where we are on the agenda, we will stop to address the guest. Susan also asked that Board members be mindful of what is on the agenda and consider if adding a quest item would be appropriate.

Regarding meeting dates for 2011, Friday remains the best day each month. Susan indicated she will continue to request the use of RTD's conference calling system. Chris Hawkins added that the Town of Mountain Village has some availability also. There was some brief discussion and staff will prepared a finalized meeting schedule will be prepared for the next meeting.

3. Old Business

a. Approval/Correction of January Minutes

Susan has slight change to the section where a training event proposed by Wayne Reed was presented – it is not just for planning commissioners, but for all professionals. Coral made a motion to approve the minutes with the one minor change noted by Susan.

Mike seconded the motion - APPROVED

Jim abstained.

4. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports

The Board requested Meghan prepare a financial narrative/agenda item with any income/expense highlights.

Jim made a motion to approve the Financial Reports as presented.

Chris Hawkins seconded the motion - APPROVED

5. Chapter Administrator Report - Denise Henasey & Katie Guthrie

Katie reported that early room reservations at La Fonda is high and that many are from Colorado. Denise reported that the Nominating Committee will be chaired by Dale Case and that current Board members should make a decision about running by March 15.

6. Legislative Committee, Coral Cosway

Coral reported that the Board has been added again to the listserv and will now be receiving meeting notices, minutes, and bill updates. Coral described the Planner's Event on March 23rd. It will start with a policy briefing then an opportunity to meet with legislators, a tour of the Capitol tour and end with some time on the floor.

The next meeting is Monday February 7th.

7. New Business

a. Colorado Climate Network – Shelia

Shelia briefly went over the agenda item and indicated that the Network is probably not willing to waive the \$500 membership fee. However, it could be an opportunity to exchange ideas and offer trainings. Her recommendation is to keep an eye on it and possibly work with them on their workshop. Shelia concluded that there is no obvious benefit to becoming a paying member at this time.

8. Other Business

Susan introduced the topic of another event for Ed Perlmutter. Jason Jordan with Advocacy Associates will be here for RMLUI and would be the main organizer/sponsor of the event. The organizers have asked the Chapter to help get people there in a legal manner. Because a congressional fundraiser typically costs \$250 and up, Coral questioned whether planners in Colorado would come. More information would be provided at the next meeting.

Jeff reported that he recently met with the Vice President of Denver Architecture Foundation and had some preliminary discussions about a mentoring program and joint training opportunities.

Chris announced that a training event has been scheduled for March 25th in Durango. Chris asked about recent changes to the regional representative map. This is the ballot that it should be put on. Nothing has changed, but plenty of discussion on it. Denise added to keep in mind that non-members need to pay more for the training so that there is a benefit for membership. Susan asked that this issue be brought forward at the next meeting.

Katie briefly reported on the Service Project that is scheduled for Friday February 25th in Monte Vista. There will be 3 professional volunteers and approximately 20 community members who will conduct a Pedestrian Safety Assessment of 5 routes within the City.

Meeting adjourned 4:05pm



APA Colorado Board Meeting Minutes

**Friday March 4, 2011
Fehr & Peers Office
621 17th Street, #2301
Denver, CO 80293
2pm-4pm**

1. Opening Remarks by Susan Wood, President

Susan said there really is a lot going on – that the Chapter is busy! She welcomed Kyle Dalton to the Board as the newly appointed Legislative Committee Co-Chair. Susan also added that we are setting up a meeting with student chapter leaders to keep things rolling and coordinate some future activities.

2. Old Business

a. Approval/Correction of February Minutes

The approval date of the PIC minutes will be added and minor typos were noted. Mike made a motion to approve as noted with the corrections noted.

Jeremy seconded the motion – APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for February

Susan noted the changes and additions to the report and thanked Denise.

Steven made a motion to approve the report as presented.

Jeff seconded the motion - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. 2011 Final Meeting Dates (attached). Katie has also requested call in numbers for 2012.

b. Monte Vista Service Project Agenda Item

Last week was the Pedestrian Safety Assessment was conducted in Monte Vista. This is the first project the Outreach Committee was able to offer as a pro bono opportunity. The Committee partnered with DOLA and the community, which is very active.

It's possible that the community could use the Committee's final product for grant writing purposes. Jessica added that DOLA has 3 other cities with sustainable main street initiatives who are also interested in walking audits.

Katie gave some background on the Outreach Committee, including that its first purpose was to organize celebrations and provide education about National Community Planning Month. The Committee wanted to expand and do some public service projects and pro bono work. The Monte Vista event was the first project for this committee.

The project and news of the committee should be on the website. The project will also be featured in the next newsletter. It was suggested that these types of Chapter efforts should be advertised on the website. There might be funding opportunities from National APA for these kind of efforts.

Mike made a motion to approve the agenda item as presented.

Jeremy Klop seconded the motion - APPROVED

c. Updates on:

June Symposium – will be on the 9th and 10th with awards and the keynote on Thursday. The tentative keynote speaker is Keith Sugar; he is a land use attorney, Professor at San Jose State, and the former mayor of Santa Cruz. He is a good choice because of his diverse background that will appeal to allied professions.

Transportation Symposium – the Chapter has partnered with 6 other organizations. Peter Park will be the keynote speaker.

Western Planner-APA Four Corners Conference Update – final session selection has been made and the room block is filling up.

5. Legislative Committee, Coral Cosway

Coral announced that the committee has found things to oppose and will share more as the bills continue to evolve. Planners day at the Capitol has had a great response. There will be a charge of \$10 per person to cover primarily the breakfast. The Board concurred that the event will not be open to non-members, but it will be eligible for CM.

6. New Business

Steven offered an update on the student chapter, as they make preparations for the National conference. Also they have put together a tour of the West Corridor project, in conjunction with RTD. Elections for next year will be held in April.

Jessica announced that CDPHE is in the process of writing a CDC grant for health impact assessments (HIA). The 3-year grant would include conducting 3 HIA's a year

and training associated with the process. A full-time position will be created if the grant is awarded.

Dale Case and Elisha Bartlett and Jeff Walker are working on nominations and the ballot will be presented at the next meeting.

Meeting adjourned at 3:10pm.

Draft



APA Colorado Board Meeting Minutes

**Friday April 1, 2011
Fehr & Peers Office
621 17th Street, #2301
Denver, CO 80293
2pm-4pm**

Susan Wood, President
Jim Hayes, Metro Rep
Mike Sutherland, PDO
Steven Chester, Student Rep
Shelia Booth, VP of External Affairs
Coral Cosway, Legislative Committee
Meggan Herrington, South Central Rep
Greg Moberg, Northwest Rep
Chris Kulick, Central Mountain Rep
Katie Guthrie, Staff
Denise Henasey, Staff

Guest: Don Moore

Absent:

Meghan Pfanstiel, Secretary/Treasurer
Jeff Walker, PC Rep
Tom Parko, Northcentral Rep
Jeremy Nemeth, UC Rep
Jessica Osborne, Metro Rep
Jeremy Klop, VP of Communications

1. Opening Remarks by Susan Wood, President

Susan opened the meeting with some general comments about the upcoming Transportation Symposium and Planner's Summer Camp. She also indicated an update/review of the strategic plan will occur in the coming months.

2. Old Business

a. Approval/Correction of March Minutes

Mike made a motion to approve the minutes as presented.

Chris Kulick seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for March

Quarterly payments from National of approximately \$10k is what was budgeted, and Denise reported that this looks "normal".

Jim made a motion to approve the report as presented.

Greg seconded the motion - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. Nominating Committee Report

The ballot report from the Nominating Committee will be brought back to the Board when it is finalized. Greg will re-up, Chris will not, but is willing to offer suggestions.

- b. Next newsletter articles are due May 2nd and the theme is “Planning in Under-served Communities”. This is a reminder to the Board to be involved with the newsletter content.
- c. Updates on: Planners Summer Camp and the June Transportation Symposium

Katie announced that the session proposals for Summer Camp are due April 7th and the awards nominations due May 2nd. She also indicated that mobile tour suggestions are needed. Susan suggested the SE Corridor as a tour. Summer Camp registration is \$140.

CM will be applied for the June Symposium and Denise indicated that there is about 60 planners registered to date. Because the date always is in the spring, that might help increase future attendance by planners. She added that it is good to be part of this productive partnership.

5. Legislative Committee, Coral Cosway

Coral reported on the recent planner’s day at the house, which received good reviews and had good attendance. She indicated that she is always willing to answer questions about any bill,s but that lately, there are fewer new bills that are of interest to our organization. Guest Don Moore asked about the healthcare bill SB 63 suggest that health elements be included in Committee. Coral added that it may not get out of the full Chamber.

Shelia asked about SB 45 because she has concerns about it. It addresses transmission lines and utility infrastructure siting. Her concerns relate to the elimination of the public process because public input part is very important but already limited now. Coral added that it is a Study Committee Bill, which means that the committee would study this issue then make recommendations.

6. New Business/Agenda Items

a. South Central Movie Night Workshop – Meggan Herington

Meggan introduced the agenda item - the movie is on smart growth and sprawl. The May workshop would start with showing movie then there would be a discussion with local directors to bring the topic back home and make it relevant. This discussion would be followed by networking. Meghan will be able to borrow the DVD and may apply for CM. It was clarified that the money would come out of Chapter events (which has \$1000 budgeted) as upfront money. Meggan indicated she will work to break-even.

Mike made a motion to approve the agenda item as presented.

Greg seconded the motion - APPROVED

b. Sustainable Building Council of Colorado, Letter of Support – Staff

This group is applying for a grant and needs to show their collaborativeness. No is money required from the Chapter. The Chapter has been affiliated with this group since its inception.

Mike made a motion to approve the agenda item.

Greg seconded the motion - APPROVED

7. Other Business

Mike gave a PIC update, including a summary of their morning conference call.

President Healy was pleased with the Karen B. Smith award and asked that those in

Boston work to promote PIC among other Chapters. In an effort to keep moving

forward with the business of PIC, the PIC Board will meet more regularly, both in-person

and on the phone. The Board agreed to work on a staffing proposal and will bring

forward for approval. Shelia reported on the marketing efforts. Her ideas include fun,

informative newsletter articles, a Facebook page, email blasts, and a staffed table at

both the June event and Four Corners conference. Shelia would also like to get PIC

info (brochures, sign, etc) at front counters in planning offices across the state. She will

ask for help from the regional reps with contacting local agencies. Lastly, it was agreed

that PIC orientation needs to be part of the orientation for new Chapter Board members.

Steven announced that the next Student Chapter elections is next week and he really

encourages that both boards meet. Mike suggested that the Chapter Board meet with

both CU and DU boards and suggested that May would be a good month to do so.

Steven has accepted a new job with the City and County of Denver!

Meeting adjourned at 3:30pm



APA Colorado Board Meeting Minutes

**Friday July 8th, 2011
Anne Campbell Room
Arvada City Hall, 8101 Ralston Rd
2:30pm - 4pm**

Susan Wood, President
Greg Moberg, West Central Rep
Shelia Booth, VP of External Affairs
Jeff Walker, Public Officials Rep
Joni Marsh, Secretary/Treasurer
Chris Hawkings, Southwest Rep
Coral Cosway, Legislative Co-chair
Jessica Osborne, Metro Rep
Stan Clauson, Central Mnt Rep
Erica Heller, Metro Rep
Jeremy Nemeth, Faculty Rep

Guest: Sol Malick
Meghan Pfanstiel
Staff: Denise Henasey
Katie Guthrie

Absent: Meggan Herrington
Jeremy Klop
Joe Frank

1. Opening Remarks by Susan Wood, President

Susan opened the meeting by commenting on the preceding Board orientation and noted that one of the best things was how to improve the perception of planning and how planners can lead the way. She also put forth an idea to develop a event on economic development that is lead by planners with realtors, developers, allied professions as the audience. Jessica noted that the Built Environment Strategic Collaborative wants to put on a forum and that maybe there is an opportunity to partner with the Chapter. One goal would be to develop a training model on economic sustainability that could be used in different places. Greg, Chris and Jessica expressed interest in getting involved to further develop this idea of how to get planners to start thinking about the new normal.

a. Election Results

Susan welcomed new board members, including Joni Marsh (Treasurer), Erica Heller (Metro Rep), Stan Clauson (Central Mnt Rep), Joe Frank (North Central Rep). Susan also thanked out-going board members Meghan Pfanstiel and Jim Hayes.

2. Old Business

a. Approval/Correction of May Minutes

Shelia made a motion to approve the minutes as presented.

Greg seconded the motion - APPROVED

b. Approval/Correction of Annual Board Meeting Minutes

Erica made a motion to approve the minutes as presented.

Shelia seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel and Joni Marsh

a. Financial reports for June

Denise reported that a page of highlights was included this month, and that income from Summer Camp was approximately \$14, 000. With an estimated income from the Four Corners conference of \$4000, the total conference income line equals \$19,000.

Net projected profits at this point is \$6000 total. For August, Denise will present a more comprehensive report that includes projections and actuals.

Jeff made a motion to approve the financial report as presented.

Greg seconded the motion - APPROVED

b. Savings Account – Meghan Pfanstiel

Meghan briefly introduced her agenda item as how can we make more money off of our money. She offered that a money market is better than a CD especially for six months.

There was much discussion about various options and various banks. Meghan will report back with additional information about Wells Fargo,FDIC.

4. Chapter Administrator Report, Denise Henasey & Katie Guthrie

a. Santa Fe update – Katie

Katie introduced the idea of a no-host reception for APA Colorado members and their friends in Santa Fe on Tuesday September 13th. There was board support, so Katie agreed to secure a venue.

b. Summer Camp Report - Denise

Denise gave a brief recap of the room-night contract obligation with the Renaissance Hotel and described how Kelley Seifert with Conference Direct was instrumental in negotiating the complete elimination of all room night penalties. Denise proposed that in light of her extraordinary efforts, the Chapter offer Kelley a \$500 gift of gratitude.

Coral made a motion to provide a one-time \$500 bonus to Kelley Seifert

Chris seconded the motion - APPROVED

c. Future Conferences – Denise

Snowmass has 280 room nights in the contract. Chris noted that 2012 may be the worst year for public sector revenues. On future conferences, Denise suggested a shift away from alternating mountain-front range locations and just keep the annual conference in a mountain/destination location. Smaller training events in the spring/summer could be held at various locations throughout the state. There are significant economic benefits to booking two events in non-consecutive years. Denise recommends that the Board consider this shift in location and book for the next three years. There was Board support, so Denise indicated that she will move forward with adjusting the RFP.

5. Legislative Committee 2011 Wrap-Up, Sol Malick, Coral Cosway & Kyle Dalton

In addition to the report in the packet, Coral noted that there is a legislative committee list serve, of which the Chapter Board members are included. All Board members will receive the weekly update from the Legislative Committee. The Legislative survey is

sent to entire membership and will be sent out this year within the next 2 months.

National APA's advocacy arm is also available on the web.

6. New Business

a. AICP Exam Scholarship

National APA provides the 2 opportunities for Chapters to provide scholarships for the AICP exam. One request from TJ Dlubac was received.

Chris made a motion to award the scholarship to TJ.

Stan seconded the motion - APPROVED

b. Scholarship Funds/Committee

This item will be presented at a future meeting.

Next month, the Board meeting will be in Grand Junction from 1-3pm.

Meeting adjourned at 4:20pm.



APA Colorado Board Meeting Minutes

Friday August 26, 2011
Whitman Building, 248 S. 4th Street
Grand Junction
1:00pm to 3:00pm

Daniel Murray, Student Rep
Joe Frank, North Central Rep
Joni Marsh, Secretary/Treasurer
Stan Clauson, Central Mountain Rep
Erica Heller, Metro Rep
Jeremy Klop, VP of Communications
Jessica Osborne, Metro Rep
Greg Moberg, North West Rep
Kyle Dalton, Legislative Committee
Chris Hawkins, South West Rep
Susan Wood, President

Absent: Mike Sutherland, PDO
Jeff Walker, Public Official Rep
Shelia Booth, VP External Affairs
Meggan Herrington, South Central Rep

Staff: Denise Henasey
Katie Guthrie

Guests: Kelley Seifert, Conference Direct

1. Opening Remarks by Susan Wood, President

Susan commented how nice it is to be in Grand Junction and added that it is good to have meetings outside downtown Denver. She noted that Greg has put together a successful training – 46 registered an increase over last year's 35. This is the 4th consecutive year of the West Slope training. Susan briefly recapped the attendance policy for guests.

2. Old Business

a. Approval/Correction of July Minutes

Chris made a motion to approve the minutes as presented.

Joe seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Joni Marsh

a. Financial reports for July

Joni noted that a spreadsheet was included in the packet.

She gave a brief recap that indicated the Chapter is at 46% of projected income and at 60% of budgeted expenditures. The Chapter's National rebate is not included in this report.

Kyle made a motion to approve the financial reports as presented.

Jessica seconded - APPROVED

b. Updated 2011 Budget

Joni indicated that the revised budget seems minimal already. It was noted that as a Chapter, we have not lost membership revenue. In part, the Four Corners conference is where the hit is coming from. Joni asked about the balance due to the lobbyist and if it could be reduced this year. Denise offered that the budget is bare bones, so we may need to shift our focus to revenue generating opportunities.

4. Chapter Administrator Report, Denise Henasey & Katie Guthrie

a. Santa Fe update, Katie Guthrie

Katie reported that approximately 180 planners from Colorado were registered for the event. She also noted that a no-host reception for Chapter members is planned for Tuesday September 13 at a restaurant near La Fonda.

b. Snowmass and future conferences, Kelley Seifert with Conference Direct

Kelley provided a brief overview of Conference Direct, which is a global conference planning organization. It is one of the top suppliers for big chain hoteliers. Kelley works on behalf of the clients – like APA Colorado, and approaches her partnerships in collaboration. Denise added that she didn't know what she didn't know until she met Kelley and that Kelley's expertise has been very valuable to the Chapter. Joe asked about assistance from National. Denise responded that Deenie at National APA previously reviewed hotel contracts from a legal perspective only. Denise recapped last meeting's announcement of problems with next year's conference location - the

Silvertree in Snowmass. Denise presented two options, and after some discussion, the Board unanimously decided to move forward with Option 2.

5. Legislative Committee, Kyle Dalton

Kyle said that Eric, he and Coral met to complete the co-chair transition. Coral agreed to still participate on the committee and be involved with Planner's Day on Hill. Kyle added that the committee will meet every other month. The legislative survey will going out soon by email and will be available in paper form at the Santa Fe conference. Jessica asked about previous years survey results and Denise or Kyle will provide a link. Kyle also noted that he was approached by an UCD student about completing a capstone project on behalf of the committee. The student will work closely with Eric Heil. On a national level, Chris questioned if is there anything we can do within the committee and with National APA to garner support for some critical things – like transportation re-authorization? Kyle responded that at Summer Camp, they split their group into state and federal interests. National has produced a toolkit for this issue, albeit after the August recess. The toolkit may be useful at future events.

6. New Business

Federal Policy Briefing attendance -- The Federal Policy briefing is in September. Susan and the Legislative Committee believe Kyle should have the opportunity to go. The largest cost is the hotel. Chris supports it but like to see this expense included in next year's budget. Greg supports it but would like to see other expenses cut to cover this cost. Jessica asked about money coming in from PIC. Denise added that it is reasonable to assume PIC may be able to provide larger loan repayments, if requested. After some discussion, the Board concurred that there is a need to have a separate conversation on how much to ask from PIC and how to phrase it.

Chris made motion to spend up to \$625 for Kyle to attend the Federal Policy Briefing in Washington DC.

Greg second - APPROVED

a. Chapter-Only Membership

Denise introduced the agenda item with a slogan – “Join now! Rates will increase in January”. Chris asked how many chapter-only members there are now, to which Denise replied approximately 30. Kyle asked about when it was last raised; Denise responded that it has been at least 7 years since the rate was increased. Denise reiterated that this is not for AICP certified planners – it is for a select group of planners in very small jurisdictions or the one planner in a non planning firm and those outside the planning profession. Stan added that \$50 is the cost for a USGBC CO membership and supports this increase. Jessica supports this change. Chris asked about another option for a very small community. Denise responded that those needs are addressed in the group option, but we could also reevaluate it in the future if needed.

Jessica made a motion to raise the Chapter-only member dues as presented in the agenda item.

Joe seconded the motion - APPROVED

b. SCOTie Partnership

Susan introduced the partnership, based on a Fact Sheet she secured. Chris responded that more information is needed before we can take action on it. She asked for a Board volunteer to discover what they mean by “partnership”. Chris agreed to take on the task and will provide an agenda item at October’s meeting.

c. Federal Planning Division Event

Katie gave an overview of the agenda item and noted that all of the event details can be found on the attached poster.

Susan suggested that this could be an action item for the Outreach Committee.

d. Sustainability Committee, New Appointments

Susan provided a recap of the agenda item. Elisha resigned from the Committee.

Joe made a motion to approve the agenda item as presented, in which Tareq and Anne are appointed as Committee Co-chairs.

Jessica seconded the motion - APPROVED

e. Student Request for Seed Money

Daniel noted that the start of the school year is also the start of the student fundraising efforts. Their first efforts include selling \$5 lapel pins in Santa Fe. They requested \$378 as seed money to cover the upfront costs.

Chris made a motion to approve the seed money as requested.

Kyle seconded the motion - APPROVED

Greg – abstained

The student board just held a meeting. Daniel said that they discussed fundraising ideas, including a typical letter writing campaign to start the year, a technology seminar in the spring and also a breakfast brown bag with a small audience to provide more opportunities for professional development and networking.

7. Other Business

Chris asked that we explore sending the Board packet in pdf format. Susan added that her idea of an economic development workshop this fall is still evolving. There has been some discussion on the length of the workshop (1 or ¾ day) and Jessica added that she knows of a group that is doing a similar/related event in January. Board members that have agreed to help further develop Susan's workshop idea include Greg and Jeff. Susan also announced that a letter was submitted on behalf of the Chapter to support the City of Fort Collins's nomination for a national award.

Meeting adjourned at 3:14pm

draft



APA Colorado Board Meeting Agenda

**Friday October 7, 2011
Fehr & Peers
621 17th Street, Suite 2301
Denver, CO 80293
2:00pm to 4:00pm**

Susan Wood, President
Daniel Murray, Student Rep
Shelia Booth, VP External Affairs
Joni Marsh, Secretary/Treasurer
Jeff Walker, Public Official Rep
Erica Heller, Metro Rep
Meggan Herrington, South Central Rep
Mike Sutherland, PDO
Greg Moberg, North West Rep
Kyle Dalton, Legislative Committee
Chris Hawkins, South West Rep
Jeremy Nemeth, Faculty Rep

Absent: Joe Frank
Stan Clauson, Central Mountain Rep
Jeremy Klop, VP of Communications
Jessica Osborne, Metro Rep

Staff: Katie Guthrie

1. Opening Remarks by Susan Wood, President

Susan opened the meeting with some brief remarks about the Four Corners Conference; it was a great success with 188 Colorado chapter members in attendance. She also noted that she and Kyle attended the Federal Policy briefing in Washington DC. Susan added that her idea for an Economic Summit event is on stand-by for the time-being.

2. Old Business

a. Approval/Correction of August Minutes

Chris made a motion to approve the minutes as presented.

Daniel seconded the motion– APPROVED

Jeff abstained.

3. Secretary/Treasurer's Report, Joni Marsh

a. Financial reports for September

Joni noted the update that was sent in the packet and said that more conference revenues are anticipated later in October. The 2012 budget process will get underway soon and the group will provide a report/update in November. There was a brief conversation about the final reconciling of conference proceeds and sponsorship. Joni said that next month final numbers will be shown.

Mike made a motion to approve the financial reports as presented.

Shelia seconded the motion - APPROVED

4. Chapter Administrator Report, Denise Henasey & Katie Guthrie

Katie reported briefly on the Four Corners conference in Santa Fe and indicated that we will soon have a contract for the 2012 conference. She added that the FPD event planning is coming along and it is anticipated to have good content and a good attendance.

Daniel spoke briefly about the Living Block training hosted by the Sustainability Committee and added that there was a good turn out of students.

Katie added that the webinar series is happening in Fort Collins again and that she will continue to work to secure live speakers. There was some Board discussion about spreading this type of partnership around the state, especially to purchase the CDs.

5. Legislative Committee, Kyle Dalton

Kyle referenced the attached legislative update and indicated that he will provide a more detailed description of the transmission line siting task force for the next meeting.

6. New Business

a. Education Committee, Susan Wood

In the Bylaws, there is a provision for forming this Professional Development Committee.

It should include three chapter members plus the PDO. Mike announced that he is ready to transition out of the position, but is willing to stay on the committee to help it get started. Abby Janusz may be interested. By the next meeting, Mike will put together a list/outline of PDO duties and help lead a discussion on who does what as the committee moves forward. Susan added that this is a real opportunity, as the Chapter could be more effective at providing professional development opportunities with a committee.

The profits from the Transportation symposium are earmarked for scholarships. It is approximately \$860 currently. A process needs to be established for awarding this money. There was much discussion about how to establish a Professional Development Committee (PDC).

Shelia made the motion to establish a process for scholarships (criteria, amounts, potential revenue streams, etc).

Mike seconded the motion.

Greg asked if we needed to add a scholarship committee to the bylaws. Discussion about question concluded that it was not necessary at this time.

Motion APPROVED.

b. SCOTie Partnership, Chris Hawkins

Chris reported that SCOTie is a web storage/clearinghouse for models of sustainability for western communities. It is a joint venture between the Sonoran Institute and the Lincoln Institute. They are asking if the Chapter would like to be a partner. There was some discussion about the requirements of being a partner. Chris will put together an email for Board members to review so that an informed decision can be made at the next Board meeting.

A separate discussion about the role of planning and who is promoting the profession ensued. Chris asked if this was worthy of a future board discussion. Susan commented that this idea ties to her idea of the Economic Summit , and suggested that maybe this idea could be further discussed at the next meeting. Susan suggested that next month's Board meeting start early or go long for those who are interested in participating.

c. Review FAICP list (deadline is November 17th)

Jim Charlier was put forward previously, so Mike said that we should consider him again. Mike offered to contact Jim and then lead this effort. At least 15 years of AICP is required. Induction is on a 2-year cycle. Susan suggested that a couple of Board members develop a short list and reference the previous short list. Mike added that this is certainly the responsibility of the Professional Development Committee. Erica agreed to help Mike.

7. Other Business

Daniel indicated that student sales of pins at Four Corners got them half way to their goal. They will be selling them at future events.

Susan noted that Garden of the Gods – National APA has designated it as, "Garden of Gods Great Places in America: Public Spaces".

Shelia requested that the Strategic Plan be a topic of discussion periodically and Susan will add it to the next month's agenda.

Jeremy added that the planning programs at UC Denver and UC Boulder are now officially separate programs. UC-Boulder is going through a visioning process and will not be an accredited planning program.

Meeting adjourned at 4:15pm.



APA Colorado Board Meeting Minutes

**Friday November 4, 2011
Boulder County Land Use
Courthouse Annex Building, 2045 13th Street
Boulder, CO 80302
2:00pm to 4:30pm**

Susan Wood, President
Kyle Dalton, Co-Chair of Legislative Committee
Meggan Herrington, SouthCentral Rep
Daniel Murray, Student Rep
Joe Frank, Northcentral Rep
Stan Clauson, Central Mnt Rep
Jessica Osborne, Metro Rep
Greg Moberg, Northwest Rep
Shelia Booth, VP of External Affairs
Jeff Walker, PO Rep

Erica Heller, Metro Rep
Jeremy Nemeth, Faculty Rep
Joni Marsh, Secretary/Treasurer
Guest: Dale Case
Absent: Eric Heil

Staff: Denise Henasey
Katie Guthrie

The meeting started with a building tour led by Dale Case. The building is LEED-EB.

1. Opening Remarks by President

Susan opened the meeting with a brief comments on the successful Federal Planning Event in Denver and thanked Dale for leading the tour.

2. Old Business

a. Approval/Correction of October Minutes

Susan requested 2 changes: 1. On page 2, change the “education committee” to Professional development committee, and 2. On the last page, change “America’s Great Places” to “Garden of Gods Great Places in America: Public Spaces”.

Daniel made a motion to approve the minutes as amended.

Jeff seconded the motion – APPROVED

Jessica, Joe and Stan – abstained

3. Secretary/Treasurer’s Report, Joni Marsh

a. Financial reports for October

Joe made a motion to approve/accept the reports as presented

Jessica seconded the motion – APPROVED

Joni added that if anyone has suggestions or ideas, please forward them so that they can be incorporated into next month’s budget discussion.

b. 2012 Budget discussion

The process was started in October with a meeting between Susan, Denise, Jeremy and Greg. A 2012 budget will be presented at the December meeting.

4. Chapter Administrator Report, Denise Henasey & Katie Guthrie

a. Future conference update

Denise announced that a Snowmass contract has been signed for October 3-6, 2012, and the Local host committee will commence in January.

Denise will host a table at the Federal Planning Event and an invitation to a networking event has been extended to the Board.

Katie announced that she has accepted a part-time job with CanDo Loveland working as the Built Environment Coordinator.

5. Legislative Committee, Kyle Dalton

Kyle noted that the committee is busy and has decided to meet in November.

a. Living Communities Act of 2011 – Chapter position

Kyle introduced the agenda item and added that the Boards needed to take action on it today. This topic is a big priority of APA National. If people want to contact their representative, the fact sheet included in the packet is a great resource. Kyle recommends that we take action to endorse this bill.

Kyle made a motion that APA Colorado endorses the Livable Communities Act of 2011. Greg seconded the motion – APPROVED

6. New Business

a. Strategic Plan Update, Susan Wood

In response to Shelia's request, Susan has prepared a brief summary. Some details and implementation strategies still need work. Susan suggested that each Board member review then prepare to discuss in more detail in January. One goal – "to strengthen recruitment, diversity, etc" Susan suggested that we take a close look at this goal in particular. Also, she noted doing a membership survey. Stan asked about the last update and Susan responded that Fall 2010 was the last comprehensive update. Joe asked about transferability between CML/City Managers certification and AICP. Denise responded that there are opportunities, including 8 credits of that are open. Another issue is membership development/retention. Shelia questioned if it is appropriate to ask "responsible" Board members to review their lists. Susan will send out a spreadsheet she's created for a January discussion.

b. Professional Development Committee, Susan Wood

Abby Shannon has agreed to join the Professional Development Committee. Susan will contact others. Stan offered to join the PDC, as well as Dale and Joe. Jeff asked that as this committee gets started, it also consider doing planning commissioner training. Jessica added that Tom Boone at DRCOG is working on this topic.

c. Professional Breakfast Series hosted by Student Chapter, Daniel Murray

The breakfast series is the student's version of "professional development". Format will be less lecture, more small group discussion. It will be hosted on campus to keep the cost down. Kyle offered the Webb building as a possible location.

d. Student's Fundraising Letter

Securing sponsorship for student attendance to the National conference is the intent of this letter. Daniel asked if there is anything missing from the draft letter and if it is ok to use the Chapter's letterhead? Denise offered her perspective from past experiences. Her preference is for a cohesive approach – combined solicitation for Chapter sponsorship as well as student sponsorship. Stan supports the students moving forward with this letter to

all potential resources. Erica and Joe suggest that perhaps the coordination occur next year.

Daniel made a motion to use the letterhead on the fundraising letter now, but for 2012, the approach to be coordinated with the Chapter.

Joe seconded the motion – APPROVED

e. Update on FAICP nomination (deadline is November 17th), Mike Sutherland
No response was received from Mike on this item.

f. Economic Summit Event Discussion, Susan
Susan indicated that she has discussed this topic with Greg, Jeff and Bob Watkins. The idea has morphed from a one-day event to a workshop series. There is a need to form a steering committee that includes developers, and other professions now so that they can become invested in the event. Susan then opened it for the Board to provide feedback. Jessica reiterated her interest in being involved and that the public health community is involved in a very similar effort. DRCOG is hosting an **Idea Exchange, Jan 19** that will also be very similar. They are asking leaders to come together and discuss strategies that will improve economic development.
Sustainability Coordinators are aware and interested in these conversations.
Jessica feels we should not allow discussions on this topic to become territorial.
Joe said this was an interesting topic and has been on his mind for a few years. His department (Ft Collins) changed its focus in response to the demand for economic health.
Susan mentioned Bob Watkins' success in Aurora as a similar example.
Greg talked about the changing role of planners. Planners need to be cognizant of moving from "regulators" to "participators."
Although, Erica pointed out, planners have the responsibility to challenge the dichotomy between regulation and development. Regulation is a tool and adds value.
Jessica mentioned that LiveWell is using case studies and examples to showcase how their programs contribute to economic development.
Dale added that planners should also have discussions highlighting how successful planning effects the bottom line.



APA Colorado Board Meeting Minutes

**Friday December 2, 2011
Fehr & Peers
621 17th Street, Suite 2301
Denver, CO 80293
2:00pm to 4:00pm**

Susan Wood, President
Kyle Dalton, Co-Chair of Legislative Committee
Meggan Herrington, SouthCentral Rep
Daniel Murray, Student Rep
Joe Frank, Northcentral Rep
Stan Clauson, Central Mnt Rep
Jessica Osborne, Metro Rep
Greg Moberg, Northwest Rep
Shelia Booth, VP of External Affairs
Joni Marsh, Secretary/Treasurer

Erica Heller, Metro Rep
Chris Hawkins, Central Mnt Rep
Jeremy Klop, VP of Communications
Jeff Walker, Public Official Rep.

Staff: Denise Henasey
Katie Guthrie
Absent: Eric Heil
Jeff Walker, PO Rep
Jeremy Nemeth

1. Opening Remarks by Susan Wood, President

Susan thanked the Board for the quick responses to the AICP conversation and certification letter sent to the AICP Commission regarding tenured university faculty receiving AICP certification. Susan also discussed the SCOTIE partnership and the need to discuss it at the Board meeting. The idea of revisiting/updating the Strategic Plan was suggested by Susan. The Board supported the idea and decided to start the process in February during one-hour segments. Susan announced that the Professional Development Committee is scheduling its first meeting.

Regarding the Economic Summit, Susan thanked the group for their input/ideas last time and noted that we need to be aware of what's going on with other organizations so as to not duplicate efforts.

Jessica reported that there will be a meeting of the subcommittee of the Built Environment Strategic Collaborative (CDPHE) on December 15th. Susan would like to review other organizations and see who might already be members or natural liaisons.

2. Old Business

a. Approval/Correction of November Minutes

Daniel noted a correction to the spelling of his last name – Murray.

Chris made a motion to approve the minutes with this amendment.

Greg seconded - APPROVED

3. Secretary/Treasurer's Report, Joni Marsh

a. Financial reports for November

Joni presented a summary of the report.

Greg made a motion to approve the minutes as presented.

Stan seconded the motion - APPROVED

b. 2012 Budget, Joni

Joni introduced the agenda item that summarizes the discussions that have occurred to date. Raising conference registration rates, increased PIC payments and conference sponsorship are opportunities that were discussed. Joni said that it is really challenging to develop a zero-budget. There was much discussion about raising sponsorship revenues; Erica identified that sponsorship is an area where the Board has an opportunity to improve and use their own personal connections. The idea of engaging past presidents was also suggested.

Stan suggested that sponsorship be raised to \$19K to create a balanced budget.

Jeremy suggested an option that increases conference registration to \$265 and increases sponsorship to \$15K to create balanced budget.

Joe made a motion to increase sponsorship line to \$15,000.

Jeremy seconded the motion – APPROVED

Shelia made a motion to increase registration rates to \$265.

Stan seconded the motion – APPROVED

OPPOSED - Meggan

Erica made a Motion to adopt a balanced budget (with the 3 revisions above)

Jeff seconded it -- APPROVED

4. Chapter Administrator Report, Denise Henasey & Katie Guthrie

a. Future conferences

Denise introduced the agenda item. Her request is for the Board to allow Kelley to determine the specific year through her negotiation process by December 31st. Denise will follow-up with Board with an update.

Joe made a motion that included Steamboat, Crested Butte and Vail.

Shelia seconded the motion – APPROVED

OPPOSED - Erica

5. Legislative Committee, Kyle Dalton

Transmission line siting report came out yesterday, report can be viewed at <http://www.dora.state.co.us/puc/>. The next committee meeting will be December 19th.

6. Sustainability Committee Report, Erica Heller

Erica said the committee is formalizing its efforts and getting focus. There will be a training on water conservation planning in the first quarter of 2012. The next meeting will be on December 14th with an option to call-in.

7. New Business

a. AICP Certification for tenured professors, Susan

A vote was taken by email and a letter was forwarded to AICP Commission stating the Chapter's position.

b. 2012 Meeting Schedule (dates & locations), Susan

It was agreed that Friday afternoons are a good day to meet. Board members also like the idea of going to other communities and having local tours or brief presentations.

Staff will put together an agenda item for next month's meeting that outlines possible meeting locations. It was agreed that half of the Board meetings would be located downtown and in the greater metro area.

c. SCOTie Partnership, Chris Hawkins

Chris presented his agenda item and noted his concern with planning becoming diluted as a result of partnerships in general. Jessica commented there is benefit to bringing planning and land use discussion to all groups, as it can elevate the profession. Greg's concern had been based on the lack of information on this potential partnership, however, with this month's info, he is supportive.

Joe made a motion to enter into a formal partnership with SCOTie.

Jessica seconded the motion – APPROVED

8. Other Business

Daniel presented an update from student organization, including hosting the breakfast with Professionals and sending out the fundraising letter. Daniel also asked for a letter of support from APA Colorado for a student award/scholarship. The Board reached consensus to have Susan sign the letter.

In other business, it was announced that Jeremy is moving to Pasadena. Susan and Joe thanked Jeremy for his service to the Board and APA.