



APA Colorado Board Meeting Minutes

**January 8, 2010
Webb Building
201 West Colfax Avenue, Denver
Room Room 4.1.2
2pm-4pm**

APA Colorado Board Members

Susan Wood, President
Meghan Pfanstiel, Secretary/Treasurer
Greg Moberg, North West Rep
Chris Kulick, Central Mtn Rep
Tom Parko, North Central Rep
Michael Sutherland, PDO
Meggan Herrington, South Central Rep
Coral Cosway, Legislative Co-Chair
Jeff Walker, Public Official Rep
Jim Hayes, Metro Rep
Jeremy Klop, VP of Communications

Denise Henasey, Staff
Katie Guthrie, Staff

Denise said that CML is holding a conference slot for APA Colorado on Friday June 24. The conference will be in Breckenridge and the session topic is "Planning & Land Use in Slow Economic Times- what does a planning dept do?" Both Greg and Jim indicated their interest in being involved.

1. Opening Remarks by Susan Wood, President

Susan asked that everyone introduce themselves then share their thoughts change for this coming year. Susan indicated that she will expand parts of the Strategic Plan and asked that all Board members review the plan before our next meeting.

2. Old Business

a. Approval/Correction of December Minutes

Greg made a motion to approve the minutes as presented.

Mike seconded the motion - APPROVED

b. 2010 Meeting dates –Susan

Susan presented the Agenda Item with the 2010 meeting schedule.

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial report

Meghan presented the report. Despite the economy, she noted that the Chapter ended the year \$5000 to plus. She extended a thanks to staff for implementing cost-cutting measures at this year's conference.

Coral made a motion to approve the reports as presented.

Jeff seconded the motion – APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. Potential 2010 keynotes

Denise indicated that a group of Steamboat-area planners has started meeting in preparation for the 2010 conference. If there are any theme ideas, or keynotes ideas, please pass them on to Denise. Tom suggested Justice Hobbs because he is a great speaker on water issues. The RFP for conference sessions will go out in February/March. Denise indicated that she wanted to get a group together to discuss some changes/options to conference planning. Potential changes include the number of keynotes, the number of days and the awards banquet. Many of the potential changes could have fiscal impacts. Denise will send out preliminary information then set-up a conference call.

Mike suggested that he and Susan form a connection between the PDOs and Presidents of the 4-corner states. Also, as a reminder, we will host a full-day workshop in the spring of 2011 in conjunction with an awards ceremony.

5. Committee Reports

a. Legislative Committee Update – Coral Cosway

The session starts on January 13th. The committee has been reviewing all drafts of the URA bill. Susan added that this is a tough issue for all different types of communities. The group agreed that we all need to put on our "good planning" hats. Next meeting is on January 25th. The Legislative survey topped out at 41 member responses. Coral noted that the results are in her Agenda Item to review. It will be used after the session to guide the Committees next steps.

b. Redistricting Committee – Tom and Greg

Tom indicated that the revised boundaries looked good and that a special election is needed before next regular election. Tom suggested the new map be in the next newsletter. Denise suggested a special election in April for both redistricting and

Map, which would become effective July 1st to coincide with the regular election. Denise will confirm if any requirements in the bylaws for a special election. Tom will write up a recap of changes for newsletter.

Meghan made a motion to include the current and proposed map on the internet and in the newsletter.

Jim seconded the motion - APPROVED

6. Regional Reports - None

7. New Business - None

8. Other Business

PIC Update – Mike Sutherland

PIC meet today at VanEd and Mike noted that there was a slight upswing in registrations in December. Data indicates that the time to take the course is different from the course hours listed. Course pricing will be left to VanEd to remain competitive and they will provide a quarterly report. PIC has elected to do “live” classes with 3-4 of the courses. The classes can take place anywhere in the state. Briefly, a professor takes the course, turns it into a powerpoint, then teaches it to 30-40 people. PIC has agreed to try this for 1 year. PIC also decided to extend to all APA members (outside of CO) can take a PIC CM course for \$10 for a 4 credit class for the next 4 month period. Denise added that the ultimate goal of this cheap CM is to get the word out to Realtors and allied professionals and increase PIC’s exposure. Also, PIC Board recommended that Graham assume Peter Pollack’s position as Faculty Advisor.

Meghan made a motion to affirm Graham Billingsley for a 3-year term as Faculty Advisor for PIC.

Tom seconded the motion – APPROVED

Meeting adjourned at 4:06pm



APA Colorado Board Meeting Minutes

**February 5, 2010
Webb Building
201 West Colfax Avenue, Denver
Room 4.J.2
2pm-4pm**

Susan Wood, President
Meggan Herrington, SW Rep
Tom Parko, NW Rep
Coral Cosway, Legislative Committee
Jeff Walker, Planning Commissioner Rep
April Nowak, UCD Rep
Jeremy Klop, VP of Communications
Steve Westbay, SW Rep
Mike Sutherland, PDO

Denise Henasey, Staff
Katie Guthrie, Staff

Not in Attendance:
Jim Hayes, Metro Rep
Tim Gelston, Metro Rep
Joyce Allgaier, VP of External Affairs

NO QUORUM

1. Opening Remarks by Susan Wood, President

Susan announced Graham's induction into the College of Fellows. There will be a ceremony at the National Conference, as well as a chance to congratulate him this afternoon at the happy hour. Also, we will be honoring Gideon Berger's contributions to the planning profession here in Colorado at the happy hour.

2. Old Business

a. Approval/Correction of January Minutes

No action.

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial report

No action.

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. Information on Nominating Committee

Jeremy, Steve and Jim's positions are up for re-election. Denise will ask Dale to Chair the Committee. Shelby Sommers will be contacted. Any and all suggestions for either committee members or officers should be sent to Denise.

b. Accepting Credit Cards

Denise provided an overview of the agenda item. Meggan indicated that at the recent event she hosted, 2 or 3 people requested to pay by credit card. April asked about a service charge, and if it would be added to the registration fee/passed on to the member. Denise added that for the annual conference, registration is handled by National, so this service would not be needed then. Some of the larger cities have run credit cards for past events (City of Fort Collins and Grand Junction). The main question is: Is this a service we want to provide to our membership? Meggan added that if we offered credit card registration, then we could require pre-registration, which would limit the chances of losing money on upfront costs (i.e., food). Jeff indicated he would be interested in researching this as an option and will work with Denise. They will select a PayPal option then move forward with it for 2 upcoming events in March.

5. PIC Update (no meeting)

6. Committee Reports

a. Legislative Committee Update – Coral Cosway

In addition to her Agenda Item, Coral handed out a weekly update of legislative activity. She briefly discussed HB1107 and HB1043. These are on the two bills that the committee has taken a position on to date. The committee meets every other Monday through the session. Jeremy asked about the Complete Streets piece that is enveloped in a bike helmet bill. Coral indicated it would be looked at next week. Coral also offered her speaking services to any group.

Tom indicated that he is now on a Land Use Committee, as part of CML which is looking at legislation as well. He encouraged all planning professionals to get involved. Tom will send out to the Board the packet he received, as it very informative.

7. Regional Reports

Meggan indicated that she has been approached by USGBC and Center for New Urbanism to get APA Colorado to participate on a June 26th Bike Ride– it could be an outreach/regional training opportunity to co-sponsor with these allied professions.

Meggan will follow-up with an Agenda Item in March.

Meggan also indicated she is putting together a panel discussion for city planners on annexation and water providers/utilities.

8. New Business

a. Strategic Plan Update – Susan

In the spirit of working with other allied professions, Susan has contacted WTS (Women in Transportation), which is hosting a “meet & greet” event for gubernatorial candidates this summer. This may be an opportunity to partner with WTS. She indicated that she will bring forward a section of the Strategic Plan one section at a time. Denise suggests that maybe a line-item be created as a way to fund non-traditional partnerships for trainings/events. Policies about who, why and expectations should be developed to go along with the line item. Define what “partnering” means to the Chapter to provide clear parameters. Denise will contact Meghan to discuss a line-item and Susan will work with Staff to develop a partnering policy. Jeremy suggests we boil down the “essential goals” for the average member and then take a poll of what their priorities are to ensure the goals tie to the core services we provide to the membership. The question was raised about when was the last time we surveyed the membership to gauge their goals. Denise said the last survey was 3 years ago. Jeremy suggested that other Chapter presidents be asked where they are with member retention. Susan suggested that we start with the past survey when drafting questions. Jeremy indicated he will work with Denise.

b. National APA Update – Susan

Susan initiated a brief discussion on Chapter membership and AICP concerns by sharing some of her thoughts about the webinar she participated in this week on this topic. She also announced that AICP advanced certifications for transportation and environmental planning are being rolled-out. In addition, Susan said National APA has initiated a program where state chapters hold town hall meetings in conjunction with each state’s annual conference. The topic is rebuilding American – infrastructure. Coral suggested that we may want to partner with engineers in the state. Jeremy added that we should try to include EPA-DOT-HUD.

c. Wheat Ridge funding request - Susan

Based on a consensus of Board members in attendance, it was decided that this request cannot be supported by the Board, as it is not in line with the Chapter’s policy.

9. Other Business – none.

Meeting adjourned at 4:02pm



APA Colorado Board Meeting Minutes

**March 12, 2010
Webb Building
201 West Colfax Avenue, Denver
Room 4.I.4
2pm-4pm**

Susan Wood, President
Meggan Herrington, SW Rep
Meghan Pfanstiel, Secretary/Treasurer
Tom Parko, NW Rep
Coral Cosway, Legislative Committee
April Nowak, UCD Rep
Steve Westbay, SW Rep
Mike Sutherland, PDO
Joyce Allgaier, VP of External Affairs
Jeremy Klop, VP of Communications
Chris Kulick, Central Mountain Rep
Tom Parko, North Central Rep

Denise Henasey, Staff
Katie Guthrie, Staff

Not in Attendance:
Tim Gelston, Metro Rep
Jeff Walker, PC Rep
Jim Hayes, Metro Rep

Guest: Lindsey Sousa

1. Opening Remarks by Susan Wood, President

Susan gave a brief description of the Technology event held on March 11, 2010, and Denise gave an overview of the PayPal usage for the event. Denise agreed to add a note about issuing refunds. Meghan suggested that an administrative fee be held back if a refund is issued. There was some preliminary discussion about the delegate reception in New Orleans – it will be held Saturday evening from 4-6pm. Next, Lindsey Sousa briefly introduced herself as APA Colorado's representative to the Colorado Tomorrow Alliance. The group now is focusing on HUD-DOT-EPA Sustainable Communities movement. Lindsey will present a letter of support to CTA from the Chapter. She clarified that CTA is not an applicant, but a convener of interested parties and information. This was followed by a brief discussion about the Livable Communities Act in legislature.

2. Old Business

a. Approval/Correction of January Minutes

Mike made a motion to approve the minutes as presented.

Chris seconded the motion – APPROVED

Steve - abstained

b. Approval/Correction of February Minutes

April made a motion to approve the minutes as presented.

Mike seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for February and March

Meghan gave a brief overview of income and expenses. Mike commented that he liked the new format. There was some discussion about a payment from PIC – when it will happen and for how much. The PIC board will discuss this to clarify it as their next meeting.

Chris made a motion to approve to reports as presented.

Greg seconded the motion - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. Speaker registration at annual conference

Susan gave a brief overview of the Chapter's policy and described some of the recent discontent expressed by planners who speak, but don't want to pay the registration fee. There was a full board discussion about this topic. Perspectives included concern about who doesn't apply because they will have to pay. Conversely, many see it an opportunity for speakers to present in front of their peers. Jeremy added that the rate of our conference is very competitive in his opinion and experience. Another perspective presented by was that members bearing the cost of speakers is not our Chapter's philosophy. Over 50% of our speakers are from the public sector, and that a typical session includes one of each. Ultimately, most board members voiced support for maintaining the existing policy.

Chris made a motion to approve the policy as presented.

Greg seconded the motion – 8 votes to APPROVE

Meggan – opposed.

Coral – abstained.

b. 2010 conference update

Denise announced the current list of potential themes. "Planners Round-Up" had some support with Billy the Kidd as a keynote. Denise will carry the suggestions forward to the Local Host Committee.

5. PIC Update

Michael noted that the next meeting is Monday March 15th, and that the Board is still seeking a historic preservation author. A special is running for PIC courses, certified for CM, for \$10 until April 30 (still free for APA Colorado members) Numbers of registrants will be provided in next month's report.

6. Committee Reports

a. Legislative Committee Update – Coral Cosway

There are 4 bills that they are tracking and supporting, and it looks like the Urban Renewal bill might get approved this session.

7. New Business

a. Strategic Plan Discussion – Susan

In the packet this time, Susan has provided one section to review – Communication and Membership. This topic will be followed by Professional Development. Susan introduced the newsletter as an element of communication. Denise clarified the process by which the newsletter is put together – students solicit the articles and Denise does the desktop publishing. Mike agreed to reinvigorate the “AICP Column” where test dates and test-taking tips are offered. Under the website element, Susan said she appreciated the fact that some of the update requirements have been delegated. There was then much discussion about use and purpose of the listserv. Jeremy introduced the idea of a “wiki” site that can include topical discussions, host links, and library of past discussions. Jeremy suggested that this discussion continue off-line, then be then be brought back to the Board at the next meeting.

b. Regional Bike Tour – Meggan

Meggan gave a brief overview of her agenda item and described the bike tour. CM will be offered. The Board engaged in much discussion on from where the money would come. Denise suggested that we consider creating a new budget line item – “regional training” to replace “regional events”. Jeremy suggested that we establish criteria by which we can offer funding – collaboration, CM, food, networking. This set of criteria could then tie into the partnering policy discussed at last month's meeting by Susan.

Mike made a motion to approve the request for \$200 for the Regional Bike Tour with the money coming from the regional event line item.

April seconded the motion – APPROVED.

c. WPR update – Katie

This item was postponed to the next meeting.

8. Other Business

April reported on the scholarship for UCD - the process for selecting the awardees this year. Scholarship essays will be sent to Denise by April 9th for her to distribute to the Board to read and evaluate.

Chris updated the board on the Planner's Ski day, which will be on March 19th. It will include CM training, lunch and on-mountain tour.

Meeting adjourned at 4:30pm

Final



APA Colorado Board Meeting Minutes

**April 2, 2010
Fehr & Peers Office
621 17th Street, #2301
Denver, CO 80293
2pm-4pm**

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Greg Moberg, Southwest Rep
Tom Parko, Northcentral Rep
Steve Westbay, Southwest Rep
Jeremy Klop, VP of Communications

Staff
Denise Henasey
Katie Guthrie

Not in Attendance:
Meghan Pfanstiel, Secretary/Treasurer
Jim Hayes, Metro Rep
Tim Gelston, Metro Rep
Joyce Allgaier, VP of External Affairs
Meggan Herrington, Southcentral Rep
April Nowak, Student Rep
Mike Sutherland, PDO

NO QUORUM

1. Opening Remarks by Susan Wood, President

Susan noted that there are lots of things going on now - in tough economic times, that point at the planning profession. She mentioned Perlmutter's Livable Communities Act -legislation that focuses on funding with multi-purpose functions. It seems to promote efficient sustainable development with a focus on regional and comprehensive planning. Coral added that there is money in the bill to develop and implement plans. It authorizes the money now with next session as the time for appropriation.

2. Old Business

a. Approval/Correction of March Minutes

NO ACTION

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for April

Denise provided some comments from Meghan, including that we are on track from a quarterly perspective.

NO ACTION

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. 2010 Conference Update

The call for sessions and awards application are now online. The theme is “Planner’s Round-Up”. There was some discussion for keynote ideas, and also an idea about a track for unemployed/under-employed was suggested.

Katie gave brief update on 2011 Four Corners conference in Santa Fe with a tentative date of September 11-15th. APA New Mexico has started negotiating a contract with La Fonda.

5. PIC Report - Denise Attached

Denise referenced the report in the packet and described briefly the more aggressive marketing VanEd is doing on behalf of PIC.

6. Committee Reports

a. Legislative Committee Update – Coral Cosway

Coral referenced the report in the packet. In Coral’s absence, Susan chaired the last meeting. Three bills they’ve been tracking are ready for the Governor’s signature. She also mentioned APA’s “policyblog” – an interesting way to get a lot of information quickly.

7. New Business

a. WPR update – Katie

Katie briefly discussed the next conference in Vancouver, WA and the 2011 conference in Santa Fe, NM.

b. Strategic Plan Discussion – Susan

Susan described her revised approach, which will include brainstorming a section of the Strategic Plan, then have a small group revise the section before bringing it back to the whole Board for discussion/approval. Susan reminded the group that communication was discussed at the last meeting, so now she will team up with Jeremy to refine that section prior to the May meeting. Susan added that also at May meeting, professional development will be introduced. Susan, Mike and others will then revise and bring back in June for second round of comments/suggestions. The Planning and Legislation section will be up next.

c. Town Hall Meeting Toolkit – Susan

APA National established the “Rebuilding America Task Force”. Summary of recent regional meetings will be distributed at the National Conference in New Orleans. Susan suggested we host a session at the conference in Steamboat. Many ideas were

discussed about how to host a townhall at the conference. Staff will ensure that there is space for this type of discussion/town hall (1.5 hours) and Denise suggested Susan create a committee of 1-3 people to work out the details and content/format. Greg, Coral and Jeremy offered to help Susan flush this idea out.

d. Nominating Committee – Denise

VP of communications, southwest rep and a Denver rep are up for election. The deadline for the Board to accept the slate is April 15. Denise will finalize ballot with Nominating Committee and get the slate out to the Board for an electronic vote.

8. Other Business

Greg mentioned a June workshop in Grand Junction. The regular June meeting would also be the last meeting for some Board members.

Meeting Adjourned at 4:05pm

Final



APA Colorado Board Meeting Minutes

May 7, 2010
RNL Design, 1050 17th Street, Denver, 80265
1:30pm-3pm

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Greg Moberg, Southwest Rep
Tom Parko, Northcentral Rep
Steve Westbay, Southwest Rep
Jeremy Klop, VP of Communications
Jim Hayes, Metro Rep
Meggan Herrington, Southcentral Rep
April Nowak, Student Rep
Chris Kulick, Central Mnt Rep
Meghan Pfanstiel, Secretary/Treasurer
Mike Sutherland, PDO
Jeff Walker, Planning Commissioner Rep

Staff
Denise Henasey
Katie Guthrie

Not in Attendance:
Tim Gelston, Metro Rep
Joyce Allgaier, VP of External Affairs

Guest: Baby Mariella Walker

1. Opening Remarks by Susan Wood, President

Susan gave a brief overview of her experience at National as a Chapter President, including the status of certified planners and CM and specialty certifications. Ed Perlmutter was awarded APA Legislator of the Year for the Livable Communities Act. He's one of our own and we should consider recognizing his efforts. Denise mentioned the idea of an "RSS feed" – an idea she learned at the National conference. She will pursue this with Tom's help.

2. Old Business

a. Approval/Correction of March Minutes

Chris made a motion to approve the minutes as presented.

Greg seconded the motion- APPROVED

b. Approval/Correction of April Minutes

Coral made a motion to approve the minutes as presented.

Meggan seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for March

Greg made a motion to approve the reports as presented.

Coral seconded the motion - APPROVED

b. Financial reports for April

Meghan made a motion to approve the reports as presented.

Jeremy seconded the motion - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. 2010 Conference Update

Denise said that keynote speaker and topic ideas are needed. Forward any suggestions to her. Uranium mining east and west slope – natural resources/pine beetle epidemic were some that Board members suggested.

Katie said that 38 sessions have been received. She added that many Awards submittals have also been received, so there is a good pool.

One marketing angle for the conference will include the idea that NOW is the time to get together with friends, network, and learn about the latest topics. Denise added that mobile tours will be offered for everyone on Friday afternoon.

5. PIC Report - Denise – PIC is meeting quarterly (next one is June) – no report

6. Committee Reports

a. Legislative Committee Update – Coral Cosway

Randy Fisher's URA bill, which limits the use of ag land in URAs unless certain conditions are in place goes into effect August 11th. The committee is not opposing any current bills. APA National named Ed Perlmutter the Legislator of the Year. This award was featured in Planning magazine; the award given at the Fed Policy update in the fall. Meghan suggested that we host a CM event where both Fisher and Perlmutter are honored – she agreed to work with Coral and Susan. The next committee meeting is June 11th and will be combined with a happy hour at Marlowe's.

7. New Business

a. New Student Rep & APAS Board – April

April announced that this is her last meeting, as Steven is the new student representative. Steven was also awarded a UCD scholarship. A list of the new student board members was included in the packet. Denise added that the scholarship recommendation is in the packet as an informational item. There was some discussion about the criteria used to evaluate the applicants and how the process went this year. Mike requested that the Chapter's criteria be included in next year's evaluation process.

b. Strategic Plan Discussion – Susan

Susan briefly described the Agenda Item that was in the packet. She handed out an updated Strategic Plan. Meghan offered to author a piece on the modular industry. Mike indicated he is responsible for providing AICP-CM content. Jeremy clarified that regular columns (like legislative and AICP-CM items) do not count towards Board Members' obligations/contributions to the newsletter. The deadlines are the 10th of each month, on a quarterly basis. The RSS-feed is another item that can be added to the Communication portion.

It was suggested that the Board consider Linked-In, as it is more professional, if less vibrant. Coral will look into setting up a page for this. Meggan will write a piece for the newsletter to announce the various social media outlets for APA Colorado members. Our next meeting is Friday June 11th and the PDO section will be discussed. Susan and Mike will meet in advance to prepare draft revisions.

8. Other Business

A flier for the Bike event in Colorado Springs has been prepared and will be on the website and in the newsletter. June 26th.

Chris gave a recap of the Planner's Ski Day – Road closures due to a spring storm cut numbers by 2/3, but still it was a successful event. Other communities expressed interest in hosting a similar event, in particular Vail and Aspen. Chris will be a happy to share best practices with those communities and he thought there was lots of interest that will continue to grow next year.

Greg said that there are 3 TABOR related potential ballot propositions – could be a real problem for the economic health of the state and perhaps the Chapter should/will take a position. Jim indicated that all 3 propositions have been certified. This needs to stay on the Board's radar screen.

Mike added that the first grace-period for CM has ended. Approximately 60 planners here in Colorado have lost their certification. Mike will present a more complete update at the next meeting.

The meeting adjourned at 3pm.



APA Colorado Board Meeting Minutes

June 11, 2010
DHM Design 1390 Lawrence Street
Denver, CO 80204
2pm-4pm

In Attendance:

Coral Cosway, Legislative Committee
Jeff Walker, Public Official Rep
Tom Parko, North Central Rep
Steve Westbay, South West Rep
Susan Wood, Chapter President
Meggan Herrington, South Central Rep
Jeremy Klop, VP of Communications
Steven Chester, Student Rep
Denise Henasey, Staff

Not in Attendance:

Meghan Pfanstiel, Sec/Treasurer
Greg Moberg, North West Rep
Jim Hayes, Metro Rep
Michael Sutherland, PDO
Chris Kulik, Central Mtn Rep
Tim Gelston, Metro Rep
Katie Guthrie, Staff

1. Opening Remarks by Susan Wood, President

DHM hosted the meeting in their conference room, Heather Scott & Mike Gasper welcomed everyone and share a little about their firm. Their main office is in Denver, with others in Carbondale, Durango and now Raleigh NC and Albuquerque NM. Susan received an email from Joyce Allgaier indicating that she resigned her position on the Board, effective immediately.

2. Old Business

a. Approval/Correction of May Minutes

Pending the following corrections, indicate that Jeff Walker was in attendance and that Steve Westbay was not, Jeff made a motion to approve the May minutes, Coral seconded – APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for May

On June 9, the National rebate came in for approx \$14,000, Denise reported. So, the cash flow looked low on May 31, but the Chapter is still on track with the budget. Jeremy made a motion to accept the May financial reports, Coral seconded – APPROVED

4. Chapter Administrator Report – Denise Henasey & Katie Guthrie

a. 2010 Conference Update

Denise said that progress is being made on all fronts with conference planning. Efforts are being made to secure Hickenlooper as a keynote. Steamboat has the transportation capacity to offer mobile tours for all on Friday afternoon.

b. 2011 Conference Update

Denise learned that in the past, 4 corners conferences were not necessarily a joint planning effort. The host state just invited the others to join them and most still kept their own state conferences. There was a discussion about the making the typical conference revenue at an out of state event. Could a smaller workshop make up the revenue and serve the membership that cannot go out of state? Susan stated that Katie will continue to cooperate with the other Chapters and seek the best solution for Colorado.

5. PIC Report - (next meeting 6/25)

6. Committee Reports

a. Legislative Committee Update – Coral Cosway, Co-Chair and Sol Malick, Legislative Liaison

Coral presented the final weekly update and said enthusiastically it was a very good session! The Committee didn't oppose anything. This allowed the liaison time to be spent on making things better. HB1107 (urban renewal and ag lands) passed, with no unacceptable amendments. Coral expressed her appreciation to Sol and Susan echoed that. She also thanked the Legislative Committee for their interest and work this session. There will be some summer meetings between now and the summer.

Sol also stated that the session was seamless for APA Colorado. We now have the recognized expertise for bills about planning – our knowledge is valuable and understood to be the authority. Legislators are seeking out APA Colorado for our opinions. Sol thanked Coral and Susan for their work this session, also.

Sol also reiterated that HB 1107 was a good bill to get passed. The legislators held the line on amendments and the sponsor Randy Fischer stayed strong. Coral

said he presented the issues in a smart way and focused on what *could* get passed. The policy in the legislation is good. Coral has submitted Fischer's name for a Chapter Award.

Susan asked if Coral and/or Sol were aware of what might be on the horizon for the next session. Sol was surprised not to see any eminent domain or takings legislation, so they could return. There is redistricting next session, so that could be the largest focus. Jeff said that from the utility companies, he knows that Colorado is one of the only states that allows local jurisdictions to do siting. Sol agreed it the issue may come up because of the strong push on regional renewable energy. It would be a battle with the strong "local control" attitudes in our state.

Jeremy asked if they anticipated any move on climate change (similar to California, perhaps). Sol mentioned there wasn't anything solid in the last session and it would probably depend on who is elected Governor.

Tom asked if anything to do with Title 32 is on the radar. Sol answered it is not out of the realm of possibility. Tom saw in a local paper that there would be a House bill in the next session.

Steve had a question on upcoming discussions on water rights, diversion, etc. Sol said it is really too soon to know exactly...although something almost always comes up every year.

7. New Business

a. Strategic Plan Discussion – Legislative Committee and PDO sections

Susan presented the 2 sections, The Professional Development section was updated and cleaned up. Collaboration with Allied Professionals is in other places, but also added to this section as well. Leadership Development is a worthwhile goal that hasn't received recent attention that Susan would like to bring forward. Susan asked the group to review and offer any comments. She would like to have a final review in Sept, before the Annual Meeting in Steamboat where it will be brought forth for adoption.

Coral updated the Legislative section. She wanted to add a "host a planner's day at the Capitol." Susan mentioned that it had happened in the past, however, Coral's idea is more like the National program...where Chapter members are educated on local policy and legislation and then they go speak to their

individual Legislators. Coral also added that the Chapter should maintain a voice in federal policy. Susan agreed this was a good addition.

b. Presentation opportunities with allied professions – Denise

There was a review of the Agenda Item that requested speakers at various events. Steve will follow up with Urban Drainage and Flood Control. Jeff, Jeremy and Susan expressed interest in the Career Fair. Perhaps Katie could present to the Western States Source Water.

8. Other Business

Susan asked about the bike tour in Colorado Springs. Meggan said that 20 people have signed up so far, she expects more at the door.

Jeff stated another allied profession to partner with is the utility industry. He will look into their meetings and see if they would be amenable to a presentation. Jeremy spoke about the Ft Collins plan he is working on. Utilities have a seat at the table, something that you don't always see.

Ed Perlmutter will be named APA's Legislator of the Year. The Chapter would like to host a recognition event in August/Sept.

Jeff reported that the Outreach Committee is meeting next week. They are preparing for a community service project in Bent County, potentially a 1½ day workshop.

Meeting Adjourned at 4:12



APA Colorado Board Meeting Minutes

July 9, 2010

Attendance:

Susan Wood, President
Jessica Osborne, Metro Rep
Coral Cosway, Legislative Chair
Jeff Walker, Public Official Rep
Meghan Pfanstiel, Sec/Treasurer
Michael Sutherland, PDO
Chris Hawkins, SW Rep
Greg Moberg, NW Rep
Jeremy Klop, VP of Communications

Guest: Rebekah Kik, AECOM

Staff: Denise Henasey, Katie Guthrie

Not present: Tim Gelston, Chris Kulik,
Meggan Herrington, Tom Parko

1. Opening Remarks by Susan Wood, President

Susan asked for introductions and announced the election results – Jessica Osborne was elected Metro B Rep, Chris Hawkins, South West Rep, and Jeremy Klop, VP of Communications. The VP of Ext Affairs is still vacant, Susan is moving toward filling that vacancy.

Susan presented the agenda item regarding a reception to honor Ed Perlmutter for receiving the APA National Legislator of the Year award. Meghan would like us to approach this event as a break-even event. Sponsorship was discussed and the price of the event ticket. Michael asked if money was in the budget. Denise indicated that money for this event is not in the budget; it is a new idea and may create a larger deficit. Meghan would like to add verbiage to the agenda item motion - “with the goal of breaking even or revenue of \$1,000.” Jeremy expressed the need to do this event well – in a way that honors Perlmutter and that this is a different arena than APA Colorado is usually in. Michael made a motion to approve an expenditure of up to \$2,500 for an event to honor Congressman Perlmutter, Greg seconded – APPROVED

As an intro to the strategic plan, Susan asked the Board to consider the “theme” for her presidency as “Partners in Planning”. (Last year’s was Planning Cool Places).

2. Old Business

a. Approval/Correction of June Minutes

Coral made a motion to approve the minutes, striking all but the first two sentences of the first paragraph and correcting the typos in the attendance list (Casper, not G – and “I” to Klop), Jeremy seconded – APPROVED

3. Secretary/Treasurer’s Report, Meghan Pfanstiel

a. Financial reports for June

Meghan indicated that the National rebate was about \$500 higher than budgeted. The budget is holding steady. Greg made a motion to approve the Financial reports, Jeff seconded – APPROVED

4. Chapter Administrator Report – Denise Henasey & Katie Guthrie

a. Election Results

There were about 250 voters. Denise said the electronic voting is working well.

b. Awards Committee

There were 16 applications; it was a good pool with solid winners. Susan added that staff and the committee is striving to make more of an impact for the winners.

5. PIC Report - (spreadsheet attached)

Michael presented the report. There was a surge in CM participation during the extension and the \$10 sale. PIC would like APA Colorado’s approval to do their own books. Coral asked about the liability issues for the signer/preparer. Michael felt that it was a very limited exposure. The PIC Board does have vacancies. Meghan expressed interest in joining the Faculty Committee.

6. Committee Reports

a. Legislative Committee Update – Coral Cosway

Three³ proposed initiatives will be on the ballot - Amend 60, 61 and Prop 101. They limit the ability of communities to borrow, zero out vehicle taxes and the State would be required to back fill the money into the education line item. There are some groups amassed to oppose them. These initiatives would radically alter the ability to plan. Coral requested a motion to add APA Colorado to the list of the opposed (Coloradoans for Responsible Reform is the umbrella group). The consensus was that these are initiatives are detrimental. It is also a strategic opportunity to be together with CML and CCI. (There can be articles in the newsletter and info on the web with information and indications of APA Colorado’s opposition) Meghan made a motion to formally oppose the initiatives and publicly align with Coloradoans for Responsible Reform, Chris H. seconded – APPROVED

7. New Business

- a. Strategic Plan Discussion – Training for Lay Planners, Public Information, and Relationship with National Review

Most changes in these sections are just updates. We will need a committee chair to take on the project of updating the Commissioner modules. In the Public Information section, Susan would like to see the ideas in this section get some attention. In the National section, we would like to stay in the forefront of elections and make endorsements if appropriate. There has been a Blue Ribbon panel established this year to investigate National/Chapter relations. Susan asked for those that are involved with the next sections to contact her with their comments/revisions before next month. Jeremy mentioned that during the discussion of the Professional Education it could be time to rekindle the faculty representation (and the idea of the Real World Planning course coming back to CU Denver.)

- b. CDPHE/LiveWell Built Environment Blueprint Discussion – Jessica Osborne and Rebekah Kik

Jessica explained her work as a planner that focuses on the built environment. She is actively partnered with LiveWell for technical assistance. The Blueprint is the first time a project of this caliber and with such a broad range has been undertaken. Jessica asked a few questions of the Board – how do we partner with everyone in the built environment? What are communities challenged by, where are the success? Are there any evidence based strategies to address the public health crisis? Jessica also talked about the 6 Ps -- Philosophy, Policy, Procedures, Projects, Partnership and Promotion. She encouraged the Board to submit thoughts/comments to her and Rebekah. Go to the LiveWell site to see the food policy blueprint.

8. Other Business – none

Meeting Adjourned at 4:41.



APA Colorado Board Meeting Minutes

**August 6, 2010
Excel Energy Office
1800 Larimer Street
2pm-4pm**

Present:

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Greg Moberg, Southwest Rep
Jeremy Klop, VP of Communications
Jessica Osborn, Metro Rep
Meggan Herrington, Southcentral Rep
Steven Chester, Student Rep
Jeff Walker, Planning Commissioner Rep
Katie Guthrie, Staff

Not in Attendance:

Mike Sutherland, PDO
Tim Gelston, Metro Rep
Tom Parko, Northcentral Rep
Chris Kulick, Central Mnt Rep
Chris Hawkins, Southwest Rep
Meghan Pfanstiel, Secretary/Treasurer
Denise Henasey, Staff

NO QUORUM

Sarah Rege, with RNL, was the lead architect on the 1800 Larimer building. She gave us an overview of the architecture and design and described some of its LEED components (it is certified LEED-CS Platinum).

1. Opening Remarks by Susan Wood, President

Susan announced that the event to celebrate Perlmutter and his Livable Communities Act will be September 2nd from 5:30-7:30 at the Oxford Hotel. Member rate will be \$15. Potential partners include ASLA, WTS, ULI, AIA LiveWell, SRTS State network. Susan also suggested that we switch our Board meeting from Friday September 3 to Thursday September 2nd to coincide with the event. After some brief discussion, the Board decided to meet from 2:30 to 4:30pm on September 2nd.

An update on the Student Board from Steven will be added to New Business – “C”

2. Old Business

- a. Approval/Correction of July Minutes

Susan offered two corrections: Add - "Partners in Planning" was discussed as a potential theme, and there was support for it. Correction - in the June minutes – the name should read: Mike Gasper.

The minutes were not approved due to lack of a quorum.

3. Secretary/Treasurer's Report, Meghan Pfanstiel
 - a. Financial reports for July

No quorum

4. Chapter Administrator Report – Katie Guthrie

Katie reported that Denise is working on Rocky Anderson as keynote and that we have 21 registrants to date for the Steamboat conference.

Walking audits as a service project with CDPHE and DOLA – Five Points (NE Neighborhood Sub-area Plan – being developed now) and Monte Vista – will solicit planners in area as well as throughout the state for interested participants

Questions for Wednesday workshop panelist

What questions can we ask these leaders that will give planners motivation?

How to access current run of grants and/or get a position for future grants

Acronyms, stumbling blocks/barriers – things to overcome

Breakout sessions – 2nd half of session

Jeff utility industry, someone from Xcel – also Governor's Energy Office

Here's who was successful in the 1st round and why this is what was compelling about this project

5. Committee Reports

6. New Business

- a. Strategic Plan Discussion – Susan

Professional education and Above-Beyond Goals

Idea to pair up professionals with students – at least to meet/introduce themselves while at conference – mentoring program, interviewing skills, resume review – get some feedback from students about what they want

Mentor training program to create/disseminate structure for involvement

Will finalize Prof Ed and come back to it next month . . .

Above and Beyond Goals

Outreach and Education – create powerpoint of NCPM photo and taglines to use as screen saver before each presentation at the conference.

Financial, Administrative and Budget Goals – up next (last piece of Strategic Plan)

b. Ballot Initiatives and Resolution – Coral

Coral is the official contact on behalf of APA Colorado. She'll receive new/revised fact sheet. Post updates on website – put a link to the coalition on the front page, as suggested by Greg. Jessica added that info at conference on this – have info from the coalition at registration. Coral will confirm with Jason at National about what we can and can't do at the conference.

c. UCD update – Steven

Had 1st student board meeting – new student orientation on Aug 20 – Susan will speak to the incoming class. Lots of excitement about going to the conference. Considering re-starting the meet-n-greet and/or a brown-bag to network with working professionals – he will keep us posted.

Meeting adjourned at 4:15pm



APA Colorado Board Meeting Minutes

Thursday September 2, 2010

Xcel Energy

Denver, CO

2:00pm-4:30pm

In Attendance:

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Jessica Osborn, Metro Rep
Meggan Herrington, Southcentral Rep
Steven Chester, Student Rep
Jeff Walker, Planning Commissioner Rep
Meghan Pfanstiel, Secretary/Treasurer
Chris Hawkins, Southwest Rep
Chris Kulick, Central Mnt Rep
Tom Parko, Northcentral Rep
Mike Sutherland, PDO

Absent:

Jeremy Klop, VP of Communications
Greg Moberg, Southwest Rep

Staff:

Katie Guthrie
Denise Henasey

Executive Session at 2pm

Regular Board meeting at 2:30pm

1. Opening Remarks by Susan Wood, President

Susan announced that Tim Gelston has resigned. She also indicated that there will be a new Fac Representative, Jeremy Nemeth. Susan responded to a survey for the National CPC and couldn't answer positively to having a mentorship program or a diversity program. UCD is going thru the accreditation process and APA Colorado needs to prepare comments for their application. Jessica and Mike will help Susan prepare. In other news, a daughter, Evie June was born to Chris Kulick and his wife.

2. Old Business

a. Approval/Correction of July Minutes

Coral made a motion to approve the minutes as presented.

Jessica seconded the motion – APPROVED

b. Approval/Correction of August Minutes

Jeff offered the following amendments:

1. Rege – Sarah's last name
2. It should be Five Points

Jeff made a motion to approve the minutes as amended.

Jessica seconded the motion – APPROVED AS AMENDED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for July and August

Our budget is on track, but the rebate from National was down. There was some discussion about how this is calculated and what it means. Coral suggested this be looked at an annual basis (maybe in December), and maybe in conjunction with a review of the conference numbers. Denise offered some ideas about what a membership committee could do – phone calls or emails that welcome new members. Susan suggested the regional reps do this. It was agreed that forming a committee will be on the agenda for November's meeting.

Mike made a motion to approve both reports.

Chris Kulick seconded the motion - APPROVED

Chris Hawkins asked about the availability of money for regional events. Denise indicated the board's willingness to consider a proposal for an event.

Motion was APPROVED.

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. 2010 Conference Update

There are 78 registrants to date. The room rate good through September 15th. Stephen Goldsmith, former planning director of Salt Lake City will be the keynote. There are 40 registrants for tonight's event.

5. New Business

a. Strategic Plan Discussion – Susan

Supportive Goals –

1. Financial and administrative – the policy and procedures manual needs to be drafted and will have a 2011 date as a target. Susan noted no other changes to this section.
2. Budget – Denise advocated for changing the fiscal year, so that solid decisions based on actual numbers could be made. We need to change the bylaws to change our fiscal year. This change could be brought to the membership with the next election (July 2011 ballot, then a new fiscal year could take effect for 2012).

She also suggested that the Chapter monitor its financial relationship with PIC to quarterly, to coincide with their financial reports. A PIC report will be given at October's meeting. Susan noted that the conference sponsorship plan is an important piece. The

Strategic Plan will be adopted at the meeting in October at the conference. Susan asked that if there are any additional things to add notify her.

b. WPR update – Katie

The Vancouver conference had approximately 140 attendees. Jeremy and Dale gave presentations that were well-received.

6. Other Business

Jessica mentioned a webinar on leadership in public health and planning on September 14th.

Katie mentioned the Grand Junction training – successful in terms of attendees and training offered.

Meeting adjourned at 4:05 pm.

Final



APA Colorado Board Meeting Agenda

Thursday October 7th, 2010

11:50am to 1:30pm

Steamboat Sheraton

The Board Room

In Attendance:

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Jessica Osborne, Metro Rep
Meggan Herrington, Southcentral Rep
Shelia Booth, VP of External Affairs
Chris Kulick, Central Mnt Rep
Steven Chester, Student Rep
Jeff Walker, Planning Commissioner Rep
Mike Sutherland, PDO

Absent:

Jeremy Klop, VP of Communications
Greg Moberg, Southwest Rep
Meghan Pfanstiel, Secretary/Treasurer
Tom Parko, Northcentral Rep
Chris Hawkins, Southwest Rep

Staff:

Denise Henasey
Katie Guthrie

Self introductions by Board members

1. Opening Remarks by Susan Wood, President

Welcome Shelia! New faculty board member, Jeremy Nemeth, will come to the Board meeting in November. Susan gave an overview of her trip with Coral to Washington, DC, where the focus was on the Livable Communities Act. She also attended a Chapter President's Council (CPC) meeting where some ideas were discussed, including a national election cycle. Susan indicated that APA Colorado would be interested in being involved in a pilot program. Another idea was to consolidate individual chapters into regional organizations, to which to CPC responded with a definite "no". There was some discussion about the Four Corners conference and the mini-conference in June.

2. Old Business

- a. Approval/Correction of September Minutes

Coral made a motion to approve the minutes as presented.

Mike seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

- a. Financial reports for September

The first payment from national has been received and another payment will be coming. In general, it takes 30-45 days to close out conference expenses. The budget is on-track, including revenue.

Chris Kulick made a motion to approve to report as presented.

Meggan seconded the motion - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie
 - a. 2010 Conference Update (numbers, changes, logistics, etc)

210 full registration with 278 total. Overall expenditures are a little lower with the change to the awards program and offering three sessions simultaneously instead of four. Carol Nation is our excellent volunteer! Katie gave a brief overview of the Wednesday workshop. Meggan initiated a discussion about the awards program and suggested it be called an awards celebration!

5. PIC Report
 - a. Appointment of New Board members

Shelia Booth, as VP of External Affairs will serve on the PIC board along with Dana Larson, who is an independent appraiser.

Coral made a motion to approve the new Board members, as presented.

Chris seconded the motion - APPROVED

6. New Business
 - a. Strategic Plan Discussion and Adoption – Susan

Mike made a motion to approve the Strategic Plan as presented.

Jeff seconded the motion - APPROVED

- b. Legislative Committee – Coral

Coral said that a legislative survey will be part of the next newsletter and will be sent out to the legislative committee listserv. It solicits feedback from members on what bills to track and get involved with in the next legislative session. HD Rep. Randy Fisher will be celebrated in November. He received APA Colorado's Leadership in Planning Award this year. While in Washington DC, Coral solicited lots of good ideas from other legislative committee chairs.

7. Other Business
 - a. Annual Meeting agenda

Mike and Susan noted that Graham intends to speak out tomorrow about PIC – its purpose, potential, etc. There was some discussion about having a joint meeting

between APA-CO and PIC in the near future. It was also noted that it is not practical or productive to educate our membership about PIC in an annual meeting. The agenda and PIC report will be displayed on the screens during the meeting.

Jessica shared a recent discussion she had with professionals from AIA – about co-hosting a forum where the topic of discussion is how the economy is affecting urban design. Jessica indicated that its important to bring in APA and transportation professionals to broaden the conversation. Jessica will keep the Board informed as the idea evolves.

Meeting adjourned 1:20pm.

Final



APA Colorado Board Minutes

**Friday November 5, 2010
Fehr & Peers Office
621 17th Street, #2301
Denver, CO 80293
2pm-4pm**

In Attendance:

Susan Wood, President
Coral Cosway, Legislative Co-Chair
Jessica Osborne, Metro Rep
Meggan Herrington, Southcentral Rep
Steven Chester, Student Rep
Jeremy Klop, VP of Communications
Meghan Pfanstiel, Secretary/Treasurer
Tom Parko, Northcentral Rep
Jeff Walker, Planning Commissioner Rep
Greg Moberg, Southwest Rep

Absent:

Chris Hawkins
Mike Sutherland, PDO

Staff:

Katie Guthrie
Denise Henasey

Guest: Graham Billingsley
Bill Healy

1. Opening Remarks by Susan Wood, President

The meeting started with brief introductions, including Jeremy Nemeth, the new UCD representative. Susan described Career Day that she and Jeff attended. They hope to do it again. An idea to celebrate those who have passed the AICP test in regions throughout state was suggested. A suggestion from Denise included offering recent AICP test passers a certificate for \$50 off the next conference. Meggan also suggested that we could link a local celebration to a training session then go to a happy hour. Mike indicated he would think about how to organize some type of celebration.

2. Old Business

a. Approval/Correction of October Minutes

Jessica asked that an e to her last name.

Meggan made a motion to approve the minutes with that one change.

Shelia seconded the motion - APPROVED

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports for October

Meghan thanked Denise and Katie for their efforts at the conference as it affected the budget. Although we approved a negative budget, we might come out in the black. A draft budget will be presented next month. With only 2 months to go, we are on track. Jeremy moved to approve the financial reports as presented.

Shelia seconded the motion.

Comment: Graham Billingsley said that when he got on the board we had a budget of 22k and we lost money.

The motion was approved unanimously.

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

a. 2010 Conference Agenda Item

Complete conference numbers are in the agenda item. Denise suggested, as a new idea, that we sell tickets to the keynote event. The speaker would need to have a wide appeal to allied professions. All board members were asked to check the website to confirm the contact information and to notify staff only if there is a change. Katie gave update on negotiations with APA New Mexico – a final contract is anticipated before Thanksgiving. A separate “Call for Sessions” will be sent out to the membership. There was some discussion about the number of Colorado sessions vs. speaker slots. Meghan shared her organization’s perspective on signing up for sponsorships at a combined conference. Sponsorship has not been settled yet, but these are things to consider. Additional promo information for the “2011 Western Planner – APA Four Corners Chapter conference” will be included in the next newsletter.

5. Legislative Committee, Coral Cosway

Coral briefly described the event for Randy Fischer in Fort Collins – he carried HB 1107. She also reported that the House is Republican now, but the Senate stayed democratic by 3 seats. Also, ballot measures 60, 61 and 101 were defeated. Jessica added that a strong policy coalition has been growing and is considering some legislative issues to go over, including how to promote health concepts. This could be a huge opportunity to join forces with them and she will keep the Board informed.

The next legislative committee meeting is November 15th, and the first bill filing date is December 1st. A “click here” button will be added on the website to make it easy for people to sign up legislative listserv. Coral also added that she is willing to chair a combined state legislative committee session for the 2011 conference in Santa Fe.

6. New Business

a. Budget Committee, Susan Wood

Due to the different events in 2011, our revenues may not be the same. We may not be able to approve the budget until January. The committee will get a draft out before the December meeting.

7. Other Business

a. RLUIPA amicus brief in support of Boulder County

The brief is due on Nov. 15th. Lora Lucero wrote most of the 10th circuit appeal – she has offered to re-work that brief for APA Colorado. There may be a dollar cost involved - up to \$1000 for printing. There is a possibility that Boulder County may cover those costs. National APA is not submitting a brief, as their RLUIPA policy is under review, so they are not participating at this point. Graham spoke about the struggle local governments have with this financial liability – its important to get the law clarified. Meggan is concerned about knowing enough in order to vote right now. Meghan is in favor of supporting it.

Coral made a motion to approve giving our support if Boulder County Commissioners agree to pay the printing costs. If Boulder County doesn't agree to pay, then we can hold another vote.

Jessica seconded them motion.

Discussion: Susan offered that there is not time to come back to this board for a second vote. Meghan said she supports it. Greg indicated that if we feel strongly enough then the cost shouldn't be an issue. Shelia is concerned about voting on it now due to her lack of information. Jessica supports it, but is concerned about the timing.

Coral amended her motion to state that our preference is to have Boulder County pay for it ,but if they do not, continue with our support.

Jessica seconded the amended motion.

Steven, Coral, Jessica, Meghan, Susan and Jeremy voted aye

Greg, Meghan and Shelia voted nay.

The motion passed 6-3.

b. PIC Discussion, Susan Wood

Susan introduced Graham Billingsley, the Faculty Chair for PIC. He started with an overview of the development of PIC. There was much discussion about the history as well as the future of this subsidiary organization of the Chapter. Two main questions seem to be evolving – should we move forward? And if so, how? Some members feel

that the PIC board needs to provide some background information along with some suggestions for how to move forward. Bill Healy also identified a noticeable lack of continuity between boards – lack of consistent attendance and therefore, feedback. Joint PIC-APA meeting will be held during the first quarter of 2011. Next PIC board meeting is December.

Meeting adjourned at 4:47pm.

Final



APA Colorado Board Meeting Agenda

**Friday December 3, 2010
Fehr & Peers Office
621 17th Street, #2301
Denver, CO 80293**

2:00pm to 3:30pm

Susan Wood, President
Jessica Osborne, Metro Rep
Mike Sutherland, PDO
Greg Moberg, Southwest Rep
Jeff Walker, Planning Commissioner Rep
Chris Kulick, Central Mnt Rep
Jeremy Nemeth, UCD Rep
Shelia Booth, VP of External Affairs
Coral Cosway, Legislative Co-chair
Meghan Pfanstiel, Treasurer

Staff:
Denise Henasey
Katie Guthrie

Guest:
Jim Hayes

Absent:
Chris Hawkins
Meggan Herrington
Jeremy Klop

1. Opening Remarks by Susan Wood, President

Susan presented a recent award application for the Susan B. Smith award. She and Mike will explore this application on behalf of PIC. Susan noted also that CPC grants are a good opportunity for regional representatives to put on something special and that there are two cycles a year.

2. Old Business

a. Approval/Correction of November Minutes

Susan noted two typos and then Shelia moved for approval.

Coral seconded the minutes – APPROVED

Abstain – Jeff and Chris Kulick

3. Secretary/Treasurer's Report, Meghan Pfanstiel

a. Financial reports

Denise commented that we are on-track. Final membership rebate will be coming soon.

Mike made a motion to approve the reports as presented.

Greg seconded the motion - APPROVED

b. Operating Expenses Agenda Item

Susan said that the budget committee will meet (Meghan, Jeremy K, Susan and Denise) and prepare for a full discussion in January.

Coral made a motion to approve the Operating Expenses Agenda Item as presented.

Mike seconded - APPROVED

4. Chapter Administrator Report - Denise Henasey & Katie Guthrie

Katie introduced the idea of spending some money for snacks during some of the webinars – to see if there is an appetite. After some budget discussion, Denise said that this is a funding area that will be addressed in January during the larger budget discussion

Denise briefly discussed June's event – DU can host such a symposium and staying in the dorms would be an option. She will send out a survey monkey on Monday to gauge membership interest in Denver vs. Loveland or Colorado Springs. Susan noted that the Call for Proposals has been sent to the membership. Katie said there were approximately 10 immediate responses (questions, clarifications, etc).

5. Legislative Committee, Coral Cosway

In addition to the Agenda Item, Coral only noted that the legislative survey is still available online.

6. New Business

a. 2020 bid for National APA Conference/draft letter of intent – Jim Hayes

Jim introduced his letter of interest to host the National conference in 2020. Jim asked for a motion to authorize Susan to sign the letter of intent.

Mike made a motion to approve the letter as presented.

Greg seconded - APPROVED

b. Transportation Symposium – Susan

Susan introduced this agenda item as an opportunity for the Board/Chapter. She is asking for support to pursue it further. Susan added that a stronger link between land use and transportation should be highlighted. There was some lengthy discussion about the benefit of collaboration with allied professions. It would be an opportunity to learn from them and take steps to get them to learn from planners. A motion today would just be to pursue more interest/gathering more information.

Coral made a motion to empower Susan, on behalf of the Board, to pursue this idea/partnership.

Jessica seconded the motion - APPROVED

c. Amicus Brief update – Susan

In addition to the information in the Agenda Item, the brief was sent. Susan will try to find out the timeframe for it now. Denise said that this should be something for the newsletter.

7. Other Business

Jessica announced that CDPHE and LiveWell Colorado has published the Built Environment Blueprint. She appreciates the input from APA Colorado. Additional blueprints are forthcoming. Jessica will send link to webinar to entire board. On another topic, Jessica reported that AIA is currently developing a forum with the topic: “What the economy has done to the built environment” and is interested in having APA Colorado join the effort. Denise said this would be good newsletter material also. Next deadline is February 1st.

Jim added that the Northglenn URA is going to sue the Adams County for failing to stop the clock.

Meeting adjourned 3:26pm