



## EXECUTIVE COMMITTEE MEETING AGENDA

**June 16, 2023**

**Virtual**

**9:00 am - 9:30 am**

The meeting was called to order at 9:03 am by Maureen Paz de Araujo, President

Roll Call:

<b><u>Present:</u></b>	<b><u>Absent:</u></b>
Maureen Paz de Araujo, President	Joni Marsh, Past President
Julia Puester, VP of External Affairs	Erin Fosdick, Professional Development Officer
Alex Bergeron, VP of Communications	
Josh Olhava, Treasurer	
Shaida Libhart, Legislate Affairs Rep	
Abbey Aguirre, Chapter Executive Director	

1. **Opening Remarks** - Maureen Paz de Araujo, President
2. **Consent Agenda**
  - a. The minutes from the last meeting were presented by Abbey Aguirre, Executive Director. The Executive Committee reviewed and had no comments or changes.

*Discussion: none*

*Maureen Paz de Araujo moves to approve the meeting minutes.*

*Alex Bergeron seconded to approve the meeting minutes.*

*Vote: unanimous all in favor*

3. **Chapter Administrator Report** - Abbey Aguirre, Executive Director
  - a. Board Election Update: Maureen suggested Scott Bressler as a potential VP External Affairs. Julia brought up the workload and the fact that Scott would be serving in two roles, both with a heavy workload. Shaida reminded the group that Scott is on the Legislative Committee currently. Jena Skinner was suggested as a potential VP External affairs by Julia.
  - b. Abbey provided an update on the CPC update. Registration opened yesterday, 6/15/2023. Katelynn is working on the mobile tours but did not

have the details ready to be published with the registration pages. Instead, a separate registration page for mobile tours will be created when Katelynn has the details ready.

- c. Abbey reminded the group that our new website is up and running. If any changes, spelling errors, etc. need to be corrected, please email them to Abbey.

4. **Old Business** - none

5. **New Business**

- a. Abbey reminded the group that the annual Board Retreat is next week. The meeting will start at 8:30 with coffee and drinks, and lunch will be provided.

6. **Transportation Symposium Update** - Maureen Paz de Araujo

- a. Maureen explained APA's partnership with Transportation Symposium. It was supposed to rotate who was in charge and handled financials.
- b. The minimum that we have to contribute is \$2,000 due to this year's losses.
- c. Not committing to anything at this meeting, but will be taking the issue to the full board. Maureen asked if everyone agreed with her approach or has other thoughts.
- d. Josh stated that we did agree to cover the loss, so that goes without saying. This was initially brought up a year and a half ago and Josh thinks that we should have conditions in place if there is a loss. The value of the Transportation Symposium is that it helps offset the number of sessions and topics at our conference.
- e. Alex stated that he agrees with Josh. However, maybe APA provides some type of exit if conditions are not met.
- f. Maureen stated the goal this year was to be elaborate so the venue was quite expensive.
- g. Shaida agrees it's a great event, and nice to have something other than the planning conference so we don't have to have as many transportation topics at the annual CPC. Shaida also likes the idea of conditions and supports the direction Maureen is moving in.
- h. Julia stated she agrees with what's been said and supports Maureen's thoughts on what has been said. Maybe the event planner reduces her costs some to offset the expenses.
- i. Josh asked for clarification on the event being "higher end" this year. Maureen explained that there were several fancy social events in addition to the conference, higher tech, and an interpreter for a hard-of-hearing attendee which all increased the costs significantly.
- j. Maureen explained one of the Vice Chairs wasn't engaged in planning. The other is from a local firm that transferred out of state.
- k. Josh stated it is important to note that if they are going to add more "flash" moving forward, it will be important to know who or what is going to cover that expense.

7. **Other Business**

- a. Shaída stated the lobbyist should be sending their invoice from the last two quarters. It used to be automatically paid. Abbey will pay these once they are received and moving forward, will pay automatically again.
- b. Shaída is debating putting something together for the Board Retreat for legislative stuff. She is getting ready to contact the governor's office for the next session with a focus on housing. Shaída asked if it would be helpful to provide a synopsis of the groups the Legislative Committee talks to and the level of engagement, in addition to a follow-up with what the group thinks. the group agreed.

**8. Adjourn**

*Move to approve: Alex Bergeron*

*Seconded: Shaída Libhart*

*Discussion: none*

*Meeting Adjourned at 9:36 am*

**Next Meeting:**

Board Retreat

June 23, 2023