

# 1. County Planning Division

Updated at Dec 03, 2021

Submission Date

Dec 3, 2021

Division

County Planning Division

Performance Report co-authors

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Workplan

We will be meeting in early December to complete our work plan.

Workplan

Budget

Membership newsletter



What are you most proud of?

We held a business meeting in October 2020 to present our County Planning Awards. We also finalized our 2021 work program at the meeting. The meeting went very well and representatives for each of our award categories were in attendance to receive awards. We addressed our membership to create a newsletter team. We had 6 volunteers to work on the newsletter. The new committee was able to create a new newsletter format and create a newsletter. The division had a presence at the NPC. We sponsored sessions. We offered one scholarship which was not claimed but was able to be used by the division secretary. Division successfully implemented annual awards. Annual meeting and virtual happy hour was attended by several members.

Does your Division send out a membership newsletter at least quarterly?

NO

Does your Division conduct targeted outreach to student members?

YES

The annual Divisions Council Achievement Awards cycle is fast approaching! Are you interested in submitting for any of the awards below? If so, please let us know so we can follow up with you a...

We've decided not to submit this year.

Did your Division plan or implement any programs related to equity, diversity, and inclusion? If not, how will your Division plan for this in the coming year?

We had discussions about the topic in the executive committee. Discussions will continue in the coming year. We hope to feature stories of Counties that have worked to uncover racism in historic development patterns and plat language.

Please upload your current Division bylaws.



Does your Division conduct targeted outreach to new members?

NO

Budget

We will be meeting in early December to complete our budget.

Has your Division conducted a membership survey in the last two years?

NO

Did your Division conduct an Annual Business Meeting this year?

YES

Does your Division use any social media to communicate with members?

YES

Has your Division webpage been updated recently?

YES

Membership Survey

Please share how your Division gets involved during the National Planning Conference.

This year we held our annual meeting during NPC. We also held a happy hour. We sponsored two sessions. We sent our secretary to attend the conference.

Annual Business Meeting

Annual Business Meeting was held on May 5 at 5:30 PM.

1. Call to Order

Roll Call

Review of notes from April 16, 2021 Executive Committee Meeting

Finance Report – Robert Hill, Treasurer

Chair Update

General Comments

NPC21

eblast responses

election - May 15 deadline

scholarship

Division Council Updates

Newsletter unveiling

2020 report - if members are present

David Heinold recognition

10. Zoom Room - Happy Hour pre-game

11. Committee Updates

Webinar - Tim Brown

Awards - Tim Brown

Education/Division Partnership Summary - Alison Tompkins

Governance Committee - Jacqui

Social Media – Michelle Fuson

Membership - Keith Marvin

Student Representative – Lizzy Geraghty

Other Business

Adjournment

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Annual Business Meeting minutes



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Virtual Divisions Booth at NPC21

I attended the Divisions Booth. It was awkward but we did have a couple people stop by and chat.

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Education programs (including webinars or events co-sponsored with other Divisions, Chapters, and allied professions.).

Other than the sessions that we promoted at the NPC we did not hold any educational events.

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Networking/social events

We held a happy hour as part of NPC 2021. It was sparsely attended. We held another happy hour earlier in the year.

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Awards you give out (student papers, scholarships, research fellowships, etc.)

The division has an annual award program that was successful this year. We have several categories for awards and we have an awards ceremony that took place in October.

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Division management meetings

We strive to meet every other month. The Chair generally calls the meetings. Meetings are held through zoom.

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Other events

The awards ceremony was held virtually in June.

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Membership changes due to COVID-19

Membership in the division grew from 757 to 885 since October 2020. After October 2020 we did have a larger effort in outreach, mainly through eblasts. Growth in membership happened steadily throughout the year - perhaps as people emerged from their COVID funks.

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Does your Division have any committees, task forces, or other groups? If so, tell us the name of the group, who's on it, and what they're working on.

We have an awards committee featuring Tim Brown, Jaqui Kamp and Allison Tompkins. We also have a newsletter committee that was formed this year. Committee members include Gabrielle, Jennifer Estrada, Heather Croney, Krystal Kyer and Zach Schauer. The committee created a new-look newsletter but then kind of folded. We hope to revitalize the committee in the coming months.

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Did your Division provide support to other APA Divisions, Chapters, students, staff, or general membership? Please provide the date, topic, and Division member(s) who participated.

This year we worked to develop a stronger relationship with our student membership. However, we lost our student representative and some momentum along with that. There was nothing in addition to what has already been mentioned

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Did your Division respond to external requests from journalists, allied professionals, or researchers? Please provide date, topic, and Division member(s) who participated.

NOt aware of any such requests.

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Were any of your members quoted or cited in a publication? (We recommend you highlight it to your whole Division too!)

We have not tracked this. I know I was quoted in some of our local newspapers here in Denver. We will make an effort to try to gather this information from membership.

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Are you conducting your own research? If so, please identify any Division-sponsored research activities, and/or publications (provide a web link for all publications).

Nothing other than the newsletter.

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Divisions Council Meetings

The Chair, Chris O'Keefe.

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APA Strategic Priorities

At the executive committee level we had numerous discussions about how we as CPD leaders could influence or help our membership understand and deal with issues around creating more equitable communities. As mentioned in the previous slide, we do plan to focus effort on helping counties uncover current and historic practices which, although maybe not intentionally, had the effect of creating exclusive communities where historically underserved populations are left out. The challenge for Counties is perhaps more difficult than for cities because Cities tend to have the focus of media and issues get covered.

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Division Challenges

We began the year with an optimistic outlook and some excitement around our work program. With the announcement that NPC 2021 was going to be virtual excitement seemed to wane. Additionally, the continued focus on equity does not seem to be as interesting to County planners as it is in urban areas.