

American Planning Association **Colorado Chapter** *Creating Great Communities for All*

Area Representatives

The mission of APA Colorado is to provide leadership in the development of resilient, inclusive, sustainable, and equitable communities by advocating for excellence in planning and public policy, promoting professional development, and providing education and citizen empowerment for those who are working to protect and enhance the natural and built environment.

Area Representatives serve on the APA Colorado Board as Officers. The duties of all members of the Board include supporting the Chapter to satisfy all of the mandatory and at least the minimum number of the elective Chapter Performance Criteria, including establishing a 5-year development plan, one-year action plan, annual budget, and awards program. Duties also include attending Board meetings and may include Committees or specific positions on the Board.

Area Representative Qualifications:

- All Chapter Officers must be regular members in good standing of APA and the Chapter.
- Area Representatives must have an address of record within the Area to be represented.

Area Representative Duties and Responsibilities:

- Area Representatives serve two years beginning January 1 of either odd or even-numbered years, as described below:
 - Central Mountain Area Representative: even-numbered years
 - North Central Area Representative: even-numbered years
 - Northwest Area Representative: even-numbered years
 - Denver Area Representative 1: even-numbered years
 - South Central Area Representative: odd-numbered years
 - Southwest Area Representative: odd-numbered years
 - Denver Metro Area Representative 2: odd-numbered years
- Attend Board Meetings and Executive Committee Meetings (at least six Board Meetings annually and at least six Executive Committee Meetings annually, three of which will be in conjunction with meetings of the Chapter board).
- Attend an in-person Board Retreat annually.
- Act as liaison between members of the area and the Board and represent those interests and concerns.
- Coordinate and promote formal and informal meetings of the Chapter area members from their Area related to APA, the Chapter, or other planning activities.
- Administer at least two member-area events each year.
- Be responsible for assisting the President with implementing Chapter programs for their area.



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The Areas are as described in the image below:

